

Sr.No.6570

Exam Code:105402

Subject Code: 7661

**B.B.A - 2nd Semester (old sylb 2019-20)
(2721)**

**Paper: Drug Abuse: Problem, Management & Prevention (Drug Abuse:
Management & Prevention)**

Time Allowed: 2 hrs.

Max. Marks: 50

**Note: There are EIGHT questions of equal marks. Candidates are
required to attempt any FOUR questions.**

Section-A

Question 1. Write a note on the problem of Drug Addiction in Punjab.

Question 2. Define Role of Parent-child relationship in the prevention of Drug abuse.

Section-B

Question 3. How Random testing on students is helpful in the identification of Drug Abuse?

Question 4. What is the impact of Drug Abuse on the process of personality making?

Section-C

Question 5. How the different forms of Media helpful in the prevention of Drug Abuse?

Question 6. How Educational and awareness programs helpful in the prevention of Drugs.

Section-D

Question 7. Write a detailed note on smuggling of drugs.

Question 8. Can 'strict enforcement of laws' the last way-out to the problem of drug abuse ?

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(iv) Who was (the man/were/with/you) in the restaurant last night ?

Put in a little/little/few/a few where necessary :

(v) It is not a very interesting place to visit, so tourists come here.

(vi) 'Would you like milk in your coffee ?' 'Yes
Choose the right word :

(vii) My job is very easy. Nobody/Anybody could do it.

(viii) I don't know nothing/anything about economics.

Put in myself/yourself/ourselves etc. or me/you/us etc.

(ix) What I did was really bad. I'm ashamed of

(x) Don't worry about us. We can take care of

V. Attempt a thematic analysis of the story 'A strand of cotton'.

VI. Write a character sketch of Odarka in the story 'The Taboo'.

VII. What message does R.K. Narayan's essay 'The Beauty and the Beast' convey ?

VIII. What ideas are conveyed in the essay on 'AIDS' ?

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Subject Code : 1359

B.B.A. 2nd Semester

ENGLISH (Compulsory)

Paper : BBA-201

Time Allowed—2 Hours]

[Maximum Marks—50

Note :—There are **Eight** questions of equal marks. Candidates are required to attempt any **Four** questions.

I. Attempt all the following problems :

(i) Put the words in brackets in the correct order to frame a question : (why/Sue/working/isn't/today) ?

(ii) Complete the sentence so that it means the same as the given sentence :

It is not a good idea to travel during the rush hour.

It's better to avoid during the rush hour.

(iii) Put verb in correct form :

If you want to get a cheap flight, I'd advise early. (book)

(iv) Complete the sentence using a preposition+one of the following verbs (in the correct form) :

I'm sorry I can't come to your party, but thank you very much me. (invite)

(v) Put in **to** or **for**.

Do you have to wear glasses..... reading ?

(vi) Make one sentence from two :

I wasn't able to speak the local language. So I had trouble communicating.

....., I had trouble communicating.

(vii) Rewrite the given sentence so that it has the same meaning :

We played very well, but we lost the game.

We lost the game despite

Put in **the** or **a** if necessary :

(viii) Did you have nice holiday ?

(ix) Yes, it was best holiday I've ever had.

(x) Which is correct ?

I love swimming in **sea/the sea**.

II. Attempt all the following problems :

Choose the correct option :

(i) **All books/All the books** on the top shelf belong to me.

(ii) I don't like **films/the films** that don't have happy endings.

Make sentences beginning '**Having**' putting words in correct order :

(iii) (journey/their/had/they/lunch/continued)

(iv) (the/coffee/shopping/I/a cup/went/done/for/of)

Complete the sentences using the correct form of verb given :

(v) We weren't allowed the building. (leave)

(vi) We were prevented the building. (leave)

Put the verb in the correct form, **to** or**ing** :

(vii) Please stop me questions ! (ask)

(viii) 'Does Sarah know about the meeting ?' No, I forgot her. (tell)

What is another way of saying these things ? Use 's or s' :

(ix) A school for girls

(x) A magazine for women

III. Write a letter to your brother advising him how to utilize his holidays.

IV. Attempt the following :

Put in **each** or **every** :

(i) The book is divided into five parts and of these has three sections.

(ii) Car seat belts save lives. driver should wear one.

Put the words containing a relative clause in correct order :

(iii) We couldn't go to (we/invited/to were/the wedding).

Exam. Code : 105402
Subject Code : 1360

Bachelor in Business Administration 2nd Semester
PUNJABI (Compulsory)
Paper-BBA-202(i)

Time Allowed—2 Hours] [Maximum Marks—50

ਨੋਟ :- ਕੁੱਲ ਅੱਠ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਸਮਾਨ ਅੰਕ ਹਨ। ਪਰੀਖਿਆਰਥੀਆਂ ਨੇ ਕੋਈ ਚਾਰ ਪ੍ਰਸ਼ਨ ਕਰਨੇ ਹਨ।

1. 'ਪੇਮੀ ਦੇ ਨਿਆਣੇ' ਕਹਾਣੀ ਦਾ ਵਿਸ਼ਾ ਬਿਆਨ ਕਰੋ।
2. 'ਬੁੱਤ ਸ਼ਿਕਨ' ਕਹਾਣੀ ਦਾ ਸਾਰ ਲਿਖੋ।
3. 'ਰਾਬਿੰਦਰ ਨਾਥ ਟੈਗੋਰ' ਜੀਵਨੀ ਲੇਖ ਦਾ ਸਾਰ ਪੇਸ਼ ਕਰੋ।
4. 'ਮਦਰ ਟਰੇਸਾ' ਦਾ ਨਾਇਕ ਬਿੰਬ ਉਲੀਕੋ।
5. ਸ਼ਬਦ ਰਚਨਾ ਉੱਤੇ ਨੋਟ ਲਿਖੋ।
6. ਵਿਸ਼ੇਸ਼ਣ ਦੀ ਪਰਿਭਾਸ਼ਾ ਤੇ ਵਰਗੀਕਰਣ ਪੇਸ਼ ਕਰੋ।
7. ਰਾਜ ਦੇ ਮੁੱਖ ਮੰਤਰੀ ਵੱਲ ਪੱਤਰ ਲਿਖੋ, ਜਿਸ ਵਿੱਚ ਨਿੱਤ ਵਰਤੋਂ ਦੀਆਂ ਵਸਤਾਂ ਦੀ ਵੱਧਦੀ ਮਹਿੰਗਾਈ ਤੇ ਚਿੰਤਾ ਪ੍ਰਗਟ ਕਰਦੇ ਹੋਏ ਮਹਿੰਗਾਈ ਕਾਰਨ ਪੈਦਾ ਹੋਈਆਂ ਆਪਣੀਆਂ ਮੁਸ਼ਕਿਲਾਂ ਦਾ ਜ਼ਿਕਰ ਕਰੋ।
8. ਨਿਮਨਲਿਖਿਤ ਅਖਾਣ ਅਤੇ ਮੁਹਾਵਰਿਆਂ ਨੂੰ ਇੰਝ ਵਾਕਾਂ ਵਿੱਚ ਵਰਤੋ ਕਿ ਇਹਨਾਂ ਦੇ ਅਰਥ ਸਪਸ਼ਟ ਹੋ ਜਾਣ :
ਉਸਦੀ ਜੁੱਤੀ ਉਸਦਾ ਸਿਰ, ਅਕਲ ਵੱਡੀ ਕਿ ਭੈਂਸ, ਇਕ ਅਨਾਰ ਸੌ ਬਿਮਾਰ, ਸਾਈਆਂ ਕਿਧਰੇ ਤੇ ਵਧਾਈਆਂ ਕਿਧਰੇ, ਸੂਰਾਂ ਨੂੰ ਪੋਨੇ, ਆਈ ਚਲਾਈ ਕਰਨਾ, ਈਨ ਭਰਨਾ, ਸੁਕੇ ਬਾਗ ਹਰੇ ਹੋਣਾ, ਸੱਤੀਂ ਕਪੜੀਂ ਅੱਗ ਲੱਗਣਾ, ਹੀਜ ਪਿਆਜ ਟੋਹਣਾ

6572(2721)/II-6211

Exam. Code : 105402
Subject Code : 1360

Bachelor in Business Administration 2nd Semester
PUNJABI (Compulsory)
Paper-BBA-202(i)

Time Allowed—2 Hours] [Maximum Marks—50

ਨੋਟ :- ਕੁੱਲ ਅੱਠ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਸਮਾਨ ਅੰਕ ਹਨ। ਪਰੀਖਿਆਰਥੀਆਂ ਨੇ ਕੋਈ ਚਾਰ ਪ੍ਰਸ਼ਨ ਕਰਨੇ ਹਨ।

1. 'ਪੇਮੀ ਦੇ ਨਿਆਣੇ' ਕਹਾਣੀ ਦਾ ਵਿਸ਼ਾ ਬਿਆਨ ਕਰੋ।
2. 'ਬੁੱਤ ਸ਼ਿਕਨ' ਕਹਾਣੀ ਦਾ ਸਾਰ ਲਿਖੋ।
3. 'ਰਾਬਿੰਦਰ ਨਾਥ ਟੈਗੋਰ' ਜੀਵਨੀ ਲੇਖ ਦਾ ਸਾਰ ਪੇਸ਼ ਕਰੋ।
4. 'ਮਦਰ ਟਰੇਸਾ' ਦਾ ਨਾਇਕ ਬਿੰਬ ਉਲੀਕੋ।
5. ਸ਼ਬਦ ਰਚਨਾ ਉੱਤੇ ਨੋਟ ਲਿਖੋ।
6. ਵਿਸ਼ੇਸ਼ਣ ਦੀ ਪਰਿਭਾਸ਼ਾ ਤੇ ਵਰਗੀਕਰਣ ਪੇਸ਼ ਕਰੋ।
7. ਰਾਜ ਦੇ ਮੁੱਖ ਮੰਤਰੀ ਵੱਲ ਪੱਤਰ ਲਿਖੋ, ਜਿਸ ਵਿੱਚ ਨਿੱਤ ਵਰਤੋਂ ਦੀਆਂ ਵਸਤਾਂ ਦੀ ਵੱਧਦੀ ਮਹਿੰਗਾਈ ਤੇ ਚਿੰਤਾ ਪ੍ਰਗਟ ਕਰਦੇ ਹੋਏ ਮਹਿੰਗਾਈ ਕਾਰਨ ਪੈਦਾ ਹੋਈਆਂ ਆਪਣੀਆਂ ਮੁਸ਼ਕਿਲਾਂ ਦਾ ਜ਼ਿਕਰ ਕਰੋ।
8. ਨਿਮਨਲਿਖਿਤ ਅਖਾਣ ਅਤੇ ਮੁਹਾਵਰਿਆਂ ਨੂੰ ਇੰਝ ਵਾਕਾਂ ਵਿੱਚ ਵਰਤੋ ਕਿ ਇਹਨਾਂ ਦੇ ਅਰਥ ਸਪਸ਼ਟ ਹੋ ਜਾਣ :
ਉਸਦੀ ਜੁੱਤੀ ਉਸਦਾ ਸਿਰ, ਅਕਲ ਵੱਡੀ ਕਿ ਭੈਂਸ, ਇਕ ਅਨਾਰ ਸੌ ਬਿਮਾਰ, ਸਾਈਆਂ ਕਿਧਰੇ ਤੇ ਵਧਾਈਆਂ ਕਿਧਰੇ, ਸੂਰਾਂ ਨੂੰ ਪੋਨੇ, ਆਈ ਚਲਾਈ ਕਰਨਾ, ਈਨ ਭਰਨਾ, ਸੁਕੇ ਬਾਗ ਹਰੇ ਹੋਣਾ, ਸੱਤੀਂ ਕਪੜੀਂ ਅੱਗ ਲੱਗਣਾ, ਹੀਜ ਪਿਆਜ ਟੋਹਣਾ

6572(2721)/II-6211

Bachelor in Business Administration - 2nd Semester
(2721)

Paper : BBA-203 Business Laws

Time allowed: 2 hrs.

Max. Marks: 50

Note: There are EIGHT questions of equal marks. Candidates are required to attempt any FOUR questions.

SECTION-A

- 1) Discuss the term 'consideration' and state the exceptions to the rule, 'No Consideration No Contract'.
- 2) What are essentials of valid proposal ? How and when does acceptance of a proposal become complete ?

SECTION-B

- 3) Briefly explain the conditions and warranties implied by law in a contract for the sale of goods.
- 4) Explain the principles on which courts would award damages for a breach of contract.

SECTION-C

- 5) When is a seller of goods deemed to be unpaid seller ? What are his rights against (i) the goods and (ii) the buyer personally ?
- 6) Discuss how the grievances of the consumer are sought to be protected under the consumer protection act.

SECTION-D

- 7) Define indemnity and distinguish it from guarantee. Are there any ground on which a surety can avail his liability ? Answer with suitable examples.
- 8) Discuss briefly the various modes by which an agency may be terminated. When agency is irrevocable ?

6. What do you understand by Departmentation? Explain various types of departmentation along with its advantages and disadvantages.
7. What do you understand by recruitment function of personnel management? Examine various methods of recruitment.
8. Discuss Herzberg's Two Factor theory. How would you compare it with the Maslow's Need Hierarchy Theory?

Exam. Code : 105402
Subject Code : 1362

Bachelor in Business Administration 2nd Sem.
PRINCIPLES OF MANAGEMENT
Paper: BBA - 204

Time Allowed—2 Hours] [Maximum Marks—50

Note :— There are **Eight** questions of equal marks. Candidates are required to attempt any **Four** questions.

1. "Management is the art of getting things done through people". Explain.
2. Discuss the contribution of Elton Mayo and Mary Parker Follett to the development of management thought.
3. Define Planning. What are the characteristics of a good plan ? Elaborate various steps involved in the planning process.
4. What do you understand by the term Span of Control? Explain various factors to determine the optimum span of control. Discuss the narrow and wide span.
5.
 - a. Explain delegation. How can delegation be made effective ?
 - b. Define authority. Differentiate between authority, responsibility and accountability.

Exam. Code : 105402
Subject Code : 1363

Bachelor in Business Administration 2nd Semester
MANAGERIAL ECONOMICS-II
Paper : BBA - 205

Time Allowed—2 Hours] [Maximum Marks—50

Note :—There are **Eight** questions of equal marks.
Candidates are required to attempt any **Four** questions.

1. Elaborate the concepts of stock and flow variables, static, comparative static and dynamic analysis.
2. Discuss the various methods of measuring national income.
3. Explain in detail the determinants and measures to raise propensity to consume.
4. State the Keynes Psychological Law of Consumption. Also explain the determinants and implications of Keynes Psychological Law of Consumption.
5. Critically examine the Keynesian Theory of Investment.
6. Discuss briefly the concept of balanced budget multiplier and employment multiplier.
7. Briefly explain the Hick's and Samuelson's Theory of Trade Cycle.
8. Discuss briefly the demand-pull and cost-push Theory of Inflation.

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Exam. Code : 105402
Subject Code : 1363

Bachelor in Business Administration 2nd Semester
MANAGERIAL ECONOMICS-II
Paper : BBA - 205

Time Allowed—2 Hours] [Maximum Marks—50

Note :—There are **Eight** questions of equal marks.
Candidates are required to attempt any **Four** questions.

1. Elaborate the concepts of stock and flow variables, static, comparative static and dynamic analysis.
2. Discuss the various methods of measuring national income.
3. Explain in detail the determinants and measures to raise propensity to consume.
4. State the Keynes Psychological Law of Consumption. Also explain the determinants and implications of Keynes Psychological Law of Consumption.
5. Critically examine the Keynesian Theory of Investment.
6. Discuss briefly the concept of balanced budget multiplier and employment multiplier.
7. Briefly explain the Hick's and Samuelson's Theory of Trade Cycle.
8. Discuss briefly the demand-pull and cost-push Theory of Inflation.

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Exam. Code : 105402
Subject Code : 1364

Bachelor in Business Administration 2nd Sem.
COMPUTER BASED ACCOUNTING SYSTEM
Paper: BBA - 206

Time Allowed—2 Hours] [Maximum Marks—50

Note :— There are **Eight** questions of equal marks. Candidates are required to attempt any **Four** questions.

1. What is Computerized Accounting? Write down the various advantages of Computerized Accounting.
2. Explain in detail Concepts of Accounting Groups.
3. What do you mean by Database? Briefly describe the various advantages and disadvantages of Database System.
4. Explain the ER Model in detail with diagram.
5. What are Financial Accounting Packages? Explain the various features provided by the Tally 9.0.
6. What are Vouchers? Explain in detail the system of voucher and documenting transaction using voucher.
7. Write note on Accounts Transaction and Account Reports.
8. Explain with an example preparation and compilation of complete balance sheet for a firm.

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Exam. Code : 105402
Subject Code : 1364

Bachelor in Business Administration 2nd Sem.
COMPUTER BASED ACCOUNTING SYSTEM
Paper: BBA - 206

Time Allowed—2 Hours] [Maximum Marks—50

Note :— There are **Eight** questions of equal marks. Candidates are required to attempt any **Four** questions.

1. What is Computerized Accounting? Write down the various advantages of Computerized Accounting.
2. Explain in detail Concepts of Accounting Groups.
3. What do you mean by Database? Briefly describe the various advantages and disadvantages of Database System.
4. Explain the ER Model in detail with diagram.
5. What are Financial Accounting Packages? Explain the various features provided by the Tally 9.0.
6. What are Vouchers? Explain in detail the system of voucher and documenting transaction using voucher.
7. Write note on Accounts Transaction and Account Reports.
8. Explain with an example preparation and compilation of complete balance sheet for a firm.

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8. Write notes on:

- (i) Group and Chain Banking
- (ii) Unit and Branch Banking.

Exam. Code : 105402

Subject Code : 1365

Bachelor In Business Administration 2nd Semester

FUNDAMENTALS OF BANKING

Paper: BBA - 207

Time Allowed—2 Hours]

[Maximum Marks—50

Note :— There are **eight** questions of equal marks. Candidates are required to attempt any **four** questions.

1. Write a note on evolution of commercial banks.
2. Differentiate between Public and Private Banks. Discuss functions of commercial banks.
3. What are the main functions of a Central Bank ? Discuss techniques of credit control.
4. Differentiate between Cheque and Bills of Exchange. What are the parties to a cheque ? Explain essential features of a cheque.
5. What is customer's Pass Book ? What entries are passed in the pass book ?
6. What is clearing house system ? Explain the procedure.
7. What is investment banking ? Discuss the role of investment banking . How does it differ from traditional banking ?

Exam. Code : 105402
Subject Code : 1366

Bachelor in Business Administration 2nd Semester
DRUG ABUSE : PROBLEM, MANAGEMENT AND
PREVENTION

Time Allowed—2 Hours] [Maximum Marks—100

Note :— There are **Eight** questions of equal marks. Candidates are required to attempt any **Four** questions.

1. What is drug abuse ? Discuss its nature and extent in Punjab.
2. Write down in detail the consequences of drug abuse on family and society.
3. What is medical management ? Explain how detoxification and medication helps in management of drug abuse.
4. Define Counselling. Write a note on Behavioural and Cognitive Therapy of Psychiatric management.
5. Describe the role of family in prevention of drug abuse.
6. What is the role of teachers in prevention of drug abuse ?
7. Discuss how different tools of media helps in controlling the menace of drug abuse.
8. What is NDPS Act 1985 ? Elaborate its features in details.

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Exam. Code : 105402
Subject Code : 1366

Bachelor in Business Administration 2nd Semester
DRUG ABUSE : PROBLEM, MANAGEMENT AND
PREVENTION

Time Allowed—2 Hours] [Maximum Marks—100

Note :— There are **Eight** questions of equal marks. Candidates are required to attempt any **Four** questions.

1. What is drug abuse ? Discuss its nature and extent in Punjab.
2. Write down in detail the consequences of drug abuse on family and society.
3. What is medical management ? Explain how detoxification and medication helps in management of drug abuse.
4. Define Counselling. Write a note on Behavioural and Cognitive Therapy of Psychiatric management.
5. Describe the role of family in prevention of drug abuse.
6. What is the role of teachers in prevention of drug abuse ?
7. Discuss how different tools of media helps in controlling the menace of drug abuse.
8. What is NDPS Act 1985 ? Elaborate its features in details.

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