

Notice

The members of Internal Quality Insurance Cell (IQAC) are hereby informed that virtual meeting of IQAC is going to be held on Monday, July 27, 2020 at 1:00 p.m.

Presence of all members of IQAC is solicited. Members are requested to login 10 minutes prior to the meeting.

Mrs. Jaskiranjit Kaur

Mrs. Pooja Monga

Ms. Harpreet Kaur Uppal

Dr. Payal

Dr. Samriti Kapoor

Mrs. Isha Arora

Mrs. Vijay Laxmi

Dr. Navdeep Kaur

Principal

Principal

SSSS College of Commerce for Women
The Mall, Amritsar

Minutes of the meeting

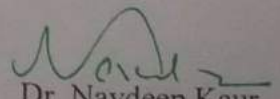
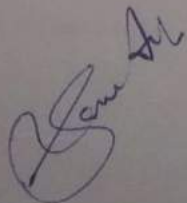
Virtual meeting was held with the members of IQAC on Monday, July 27, 2020 at 1:00 p.m.

Agenda:

- To discuss the draft of AQAR Report 2019-20
- To conduct research on perspectives of parents regarding online classes.

It was unanimously decided to take following actions:

- Incorporation of suggestions pertaining to AQAR Report 2019-20.
- Organize Faculty Development Programme (FDP)
- Setting up the research unit at the College for conducting major /minor projects on socially relevant issues
- Conduct research on perspectives of parents of secondary school students regarding online classes.



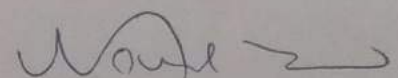
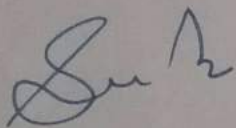
Dr. Navdeep Kaur
PRINCIPAL

Principal
SSSS College of Commerce for Women
The Mall, Amritsar

Action taken Report of the IQAC meeting held on

July 27, 2020

Agenda	Action Taken
To discuss the draft of AQAR Report 2019-2020	<ul style="list-style-type: none">• Draft of AQAR Report 2019-20 presented to the chair and discussed with respective criteria members. Further, pertinent suggestions have been incorporated in the AQAR draft.
To conduct research on perspectives of parents regarding online classes	<ul style="list-style-type: none">• The Research Unit at the College for conducting major/minor projects on socially relevant issues has been setup.• Research on perspectives of parents of secondary school students regarding online classes has been conducted. Data was analyzed.
Any other matter with the permission of chair	<ul style="list-style-type: none">• Plan for conducting Faculty Development Programme (FDP) has been chalked out and conveyed to the faculty members.



Dr. Navdeep Kaur

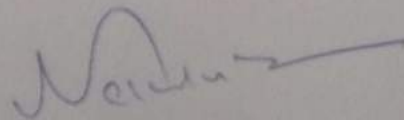
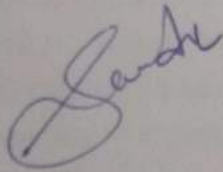
Principal
SSSS College of Commerce for Women
The Mall, Amritsar

NOTICE

Agenda of the Meeting

17/10/2020

1. To consider for approval updated draft of Perspective Plans 2021-22
2. To consider the proposal for ISO Certification. *(NAAC in its revised guidelines has included ISO certification in its indicative list of quality assurance initiatives expected from the College. Hence the item)*
3. To consider up-gradation of wifi connectivity to support online classes
4. To consider infrastructural requirements for SSSS Educational Research Unit
5. To discuss the updating and publication of Netiquettes
6. Any other item with the permission of the Chair



Minutes of the meeting

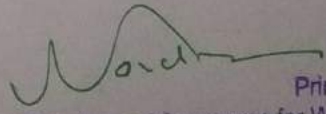
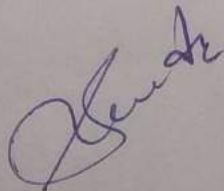
Meeting was held with the members of IQAC on Saturday, October 17, 2020 at 1:00 p.m. in the office of undersigned.

Agenda:

- To consider for approval updated draft of Perspective Plan 2021-22
- To consider the proposal for ISO Certification. *(NAAC in its revised guidelines has included ISO certification in its indicative list of quality assurance initiatives expected from the College. Hence the item)*
- To consider up-gradation of wifi connectivity to support online classes
- To consider infrastructural requirements for Research Unit
- To discuss the updating and publication of Netiquettes
- Any other item with the permission of the Chair

It was unanimously decided to take following actions:

- Incorporate the suggestions for finalizing the draft of perspective plans 2021-2022
- Chalk-out the requirements needed for applying for ISO Certification
- Invite the quotations from the telecom companies providing wifi-services
- Submit the budget requirements for the Research Unit in College campus
- To prepare and submit AQAR 2019-20 in time
- Preparation of report regarding requirements of MIS/ERP software

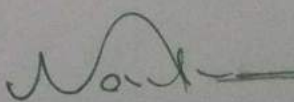
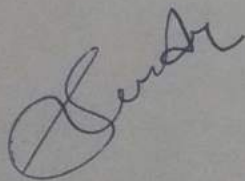


Principal
S3SS College of Commerce for Women
The Mall, Amritsar

Follow Up Report for IQAC Meeting

held on October 17, 2020

Agenda	Action Taken
To consider for approval draft of Perspective plan 2021-22	The suggestions of the members regarding Perspective plan were incorporated.
To consider the proposal for ISO Certification	Detailed prospective benefits from ISO certification report is prepared and held for discussion in further meetings.
To consider up-gradation of Wi-Fi connectivity to support online classes	Issues raised by technical staff regarding Wi-Fi connectivity and up-gradation were presented and requirement list along with budgetary estimates were submitted to management for approval.
To consider infrastructural requirements for Research Unit	Requirements for Research Unit were presented before the chair and budgetary framework was prepared accordingly and sent for approval to management.
To discuss the updating and publication of Netiquettes	Netiquettes were discussed and suggested changes were incorporated and published
Any other item with the permission of the Chair: i) AQAR preparations for the year 2019-20 ii) Requirements regarding MIS/ERP Software Solution iii) Updated draft of Perspective Plan 2018-19 to 2022-23	i) To ensure preparation and submission of AQAR 2019-20 in time ii) Detailed report regarding MIS/ERP software solution requirements of the College is submitted to the management. iii) The updated draft of Perspective Plan 2018-19 to 2022-23 approved and published.



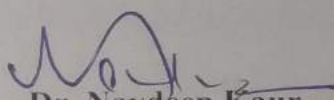
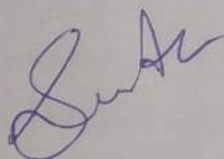
Principal
SSSS College of Commerce for Women
The Mall, Amritsar

Notice

Internal Quality Assurance Cell (IQAC) of College is going to hold the meeting to discuss the items of the agenda on Saturday, November 28, 2020, at 2:00 p.m. in the office of undersigned.

Agenda:

- Management Information Service (MIS)
- Internet Service Provider (ISP)
- Digital Learning App
- Submission of AQAR 2019-2020



Dr. Navdeep Kaur
SSSS College of Commerce & Management
Principal
The Mall, Amritsar

Minutes of the meeting

(November 28, 2020)

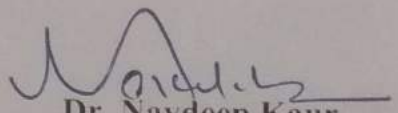
IQAC Meeting was held on Saturday, November 28, 2020, at 2:00 p.m. in the office of Principal to discuss the following agenda.

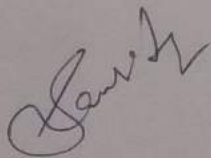
Agenda:

- Management Information Service (MIS)
- Internet Service Provider (ISP)
- Digital Learning App
- Submission of AQAR 2019-2020

It was unanimously decided to take following actions:

- To opt for G-suite for which sanction has been granted by GOOGLE (G-Suite for Education Approval Team) making it available for the College on free basis as a privilege for being a Non-Profit (Charitable) Institution
- To select and apply for the ISP and MIS service providers after considering their speed and cost effectiveness
- To submit AQAR 2019-2020 in time

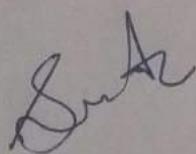

Dr. Navdeep Kaur
Principal
SSSS College of Commerce for Women
The Mall, Amritsar



Follow up Report for IQAC Meeting

held on November 28, 2020

Agenda	Action Taken
To review the proposals for MIS software solution to be installed in the College	Proposal received from 'MasterSoft' regarding MIS solution is analyzed considering College requirements. Other MIS software solution providers are also contacted for exploring other options available with a view to ensure installation of best suited MIS solution.
To select the Internet Service Provider (ISP) for installation of Wi-Fi in the College	Various ISPs i.e. Airtel, Jio, Netplus were contacted for installation of Wi-Fi, but due to unavailability of Fiber Optics Cable facility from other service providers, existing ISP Netplus is continued and Wi-Fi is installed in Bibi Rajdevi Block.
To finalize the Digital Learning App to be used for online teaching/ learning	Digital Learning Platform G-Suite by GOOGLE is successfully installed and run having benefits like unlimited storage space and enhanced security. G-Suite ID's are generated and communicated to entire faculty and students to ensure smooth functioning of online classes.
Preparation and Submission of AQAR 2019-20 in time	AQAR drafts are being finalized and steps have been taken to ensure timely submission of AQAR 2019-20.

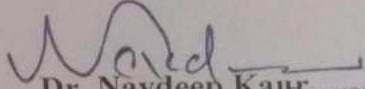


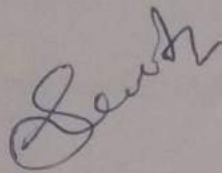
Notice

The meeting will be held by the Internal Quality Assurance Cell (IQAC) of the College to discuss the following items of the agenda on Saturday, January 16, 2021, at 1:00pm in the office of the Principal.

Agenda:

- To discuss the summary of students' feedback
- To chalk out the plan of action for conducting the activities during the even semester from January to June 2021 as per the College Calendar


Dr. Navdeep Kaur, Principal
SSS College of Commerce for Women
The Mall, Amritsar



Minutes of the meeting

(January 16, 2021)

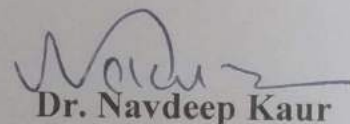
The IQAC Meeting was held on Saturday, January 16, 2021 at 1:00pm in the office of the Principal to discuss the following items of the agenda.

Agenda:

- To discuss the summary of students' feedback
- To chalk out the plan of action for conducting the activities during the even semester from January to June 2021 as per the College Calendar

It was unanimously decided to take following actions:

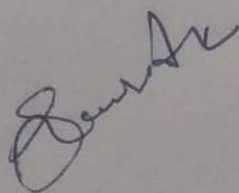
- To conduct the off-line and on-line classes
- To initiate the feedback from the stakeholders and plan appropriate follow up actions wherever necessary
- To conduct the assessment of learning of the students
- To publish the ISBN Book for the research-based papers contributed by the faculty members
- To organize the alumni meet
- To conduct a special session for the support staff of the college in order to address their concerns regarding Employee State Insurance (ESI), Banking operations and other similar concerns
- To conduct the Green Audit, AAA



Dr. Navdeep Kaur

Principal

SSSS College of Commerce for Women
— The Mall, Amritsar



Follow Up Report for IQAC Meeting

held on January 16, 2021

Agenda	Action Taken
<ul style="list-style-type: none">• To discuss the summary of students' feedback	<ul style="list-style-type: none">• Analyzed feedback received from students and actions were taken accordingly
<ul style="list-style-type: none">• To chalk out the plan of action for conducting the activities during the even semester from January to June 2021 as per the College Calendar	<ul style="list-style-type: none">• Conducted on-line and offline classes as per Government guidelines• Organized Alumni Meet• Sensitized support staff of the college in order to address their concerns regarding Employee State Insurance (ESI), Banking operations and other similar concerns• Conducted Green Audit and Academic and Administrative Audit• Initiated editing process for the articles contributed by the faculty for the book "Khoj Samwad"

