

B. Com Semester I
BCO01006T- Business Organisation

Term	Topics
Term 1 (Beginning to September 30, 2025)	Business meaning and types, profession, meaning and importance of business organisation, social responsibility of business, business ethics forms of business organisation-sole trader, partnership, joint Hindu family, joint stock company, cooperative society, public utilities ,public enterprises, public sector vs private sector, location of industry ,district industrial centres and stock exchange
Term 2 (October 21, 2025 to November 05, 2025)	Business combination and trade association

Ms Simranjit kaur
Assistant professor in Commerce

B.Com Semester I
BCO01009T: Computer Applications in Business

Term	Topics
Term I (Beginning September 30, 2025)	<p>SECTION–A: Basic Concepts: Characteristics of a Computer; Advantages of Computers; Limitation of Computers; Types of Computers; Applications of computers, Hardware, Firmware, Liveware; Software; System Software: Operating system, Translators, interpreter, compiler; Overview of operating system, function of operating system; Application software: General Purpose Packaged Software and tailormade software.</p> <p>SECTION–B: Word Processing: Introduction to word-Processing, Word-processing concepts, Use of Templates and styles, working with word document: Editing text, Find and replace text, Formatting, spell check, Autocorrect, Auto-text; Bullets and numbering, Tabs, Paragraph Formatting, Indent, Page Formatting, Header and footer, page break, table of contents Tables: Inserting, filling and formatting a table; Inserting Pictures and Video; Mail Merge (including linking with spreadsheet files as data source); Printing documents; Citations, references and Footnotes.</p> <p>SECTION–C: Preparing Presentations: Basics of presentations: Slides, Fonts, Drawing, editing; Inserting: Tables, Images, texts, Symbols, hyperlinking, Media; Design; Transition; Animation; and Slideshow, exporting presentations as pdf handouts and videos.</p> <p>SECTION–D: Spreadsheet basics: Spreadsheet concepts; Creating a work book, saving a work book, editing a work book, inserting, deleting work sheets, entering data in a cell, formula Copying, moving data from selected cells,</p>
Term II (October 21, 2025 to November 05, 2025)	<p>SECTION–D: Handling operators in formulae: Inserting Charts- LINE, PIE, BAR, Organizing Charts and graphs; Spreadsheet functions: Mathematical, Statistical, Financial, Logical, Date and Time.</p>

Ms. Gurleen Kaur
Assistant Professor in Computer Science

B.Com Semester-I
BCO01005T: Financial Accounting

Term	Topics
Term 1 (Beginning to 30 September 2025)	<p>Introduction–Nature of financial accounting–scope–objects–limitations–Accounting concepts and conventions. Introduction to Books of Accounts: Concept of Journal, Ledger, Cash Book and Trial Balance; Capital, Revenue and Deferred Revenue Expenditure – Capital and revenue receipts.</p> <p>Final Accounts of Sole Proprietor: Preparation and Presentation of Financial Statements.</p> <p>Joint Venture – Meaning, types, determination of profits under different methods; Consignment Accounts–Meaning, features, consignee’s commission, account sales, distinction between joint venture & consignment, accounting treatment in the books of consignor & consignee.</p> <p>Departmental Accounts – Meaning–Objects–Advantages–Accounting procedure– Allocation of expenses and incomes – Interdepartmental transfers – Provision for unrealized profit; Branch Accounts –Features– Objects–Types of branches–Dependent branches– Account Systems – Stock and Debtors System –Independent branch –Features – Preparation of Consolidated Profit and Loss Account and Balance sheet.</p>
Term 2 (21 October 2025 to 5 November 2025)	<p>Voyage Accounts– Meaning, accounting treatment in case of complete voyage & incomplete voyage.</p>

Ms. Mamta Arora

Assistant Professor in Commerce

BCOM SEM I**ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ (BOA01002T)**

Term	Topic
ਟਰਮ ਪਹਿਲੀ (17 ਜੁਲਾਈ ਤੋਂ 30 ਸਤੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ - ਏ: ਆਧੁਨਿਕ ਇਕਾਗੀ (ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਵਿਤਾ ਦੇ ਪਛਾਣ ਚਿੰਨ੍ਹ) ਭਾਈ ਵੀਰ ਸਿੰਘ, ਧਨੀ ਰਾਮ ਚਾਤ੍ਰਕ, ਪ੍ਰੋ. ਪੂਰਨ ਸਿੰਘ, ਫ਼ੀਰੋਜ਼ਦੀਨ ਸ਼ਰਫ਼, ਪ੍ਰੋ. ਮੋਹਨ ਸਿੰਘ, ਨੰਦ ਲਾਲ ਨੂਰਪੁਰੀ, ਅੰਮ੍ਰਿਤਾ ਪ੍ਰੀਤਮ, ਡਾ. ਹਰਭਜਨ ਸਿੰਘ।</p> <p>ਸੈਕਸ਼ਨ - ਬੀ: ਪੰਜਾਬ ਦੇ ਮਹਾਨ ਕਲਾਕਾਰ ਅੰਮ੍ਰਿਤਾ ਸ਼ੇਰਗਿਲ, ਕੇ.ਐਲ.ਸ਼ਹਿਗਲ, ਬੜੇ ਗੁਲਾਮ ਅਲੀ ਖਾਂ, ਸੋਭਾ ਸਿੰਘ, ਪ੍ਰਿਥਵੀ ਰਾਜ ਕਪੂਰ।</p> <p>ਸੈਕਸ਼ਨ - ਸੀ: ਪੈਰਾ ਪੜ੍ਹ ਕੇ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਉਤਰ ਦਿਉ।</p> <p>ਸੈਕਸ਼ਨ - ਡੀ: ਭਾਸ਼ਾ ਵੰਨਗੀਆਂ : ਭਾਸ਼ਾ ਦਾ ਟਕਸਾਲੀ ਰੂਪ, ਭਾਸ਼ਾ ਅਤੇ ਉਪਭਾਸ਼ਾ ਵਿਚ ਅੰਤਰ, ਪੰਜਾਬੀ ਦੀਆਂ ਉਪਭਾਸ਼ਾਵਾਂ ਦੇ ਪਛਾਣ ਚਿੰਨ੍ਹ।</p>
ਟਰਮ ਦੂਜੀ (21 ਅਕਤੂਬਰ 2025 ਤੋਂ 05 ਨਵੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ - ਏ: ਸ਼ਿਵ ਕੁਮਾਰ ਬਟਾਲਵੀ , ਸੁਰਜੀਤ ਪਾਤਰ।</p> <p>ਸੈਕਸ਼ਨ - ਬੀ: ਭਾਈ ਸਮੁੰਦ ਸਿੰਘ ਜੀ।</p> <p>ਸੈਕਸ਼ਨ - ਸੀ: ਪੈਰਾ ਰਚਨਾ।</p> <p>ਸੈਕਸ਼ਨ - ਡੀ: ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਦਾ ਅਧਿਆਪਨ : ਪਹਿਲੀ ਅਤੇ ਦੂਜੀ ਭਾਸ਼ਾ ਵਜੋਂ।</p>

Dr. Jaspinder Kaur
Assistant Professor in Punjabi

B Com - Semester I
BCO01008T: BUSINESS STATISTICS

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Definition, Functions, Scope and Limitations of Statistics.</p> <p>Measures of Central Tendency: - Mean, Median, Mode. Measures of Dispersion: - Range, Quartile Deviation, Mean Deviation and Standard Deviation.</p> <p>Simple Correlation and Regression: Meaning, Types, Karl Pearsons & Rank Correlation (Excluding grouped data), Probable error.</p> <p>Index Numbers: - Meaning and importance, Methods of construction of Index Numbers: Weighted and unweighted; Simple Aggregative Method, Simple Average of Price Relative Method, Weighted index method: Laspeyres method, Pascals method and Fishers Ideal method including Time and Factor Reversal tests, Consumer Price Index.</p> <p>Time Series Analysis: Trend cycles, seasonal and irregular components, estimation of trend (Graphical Method, Semi Average method, moving averages and method of least squares) (fitting straight lines only)</p>
Term II (October 21 to November 05, 2025)	<p>Probability: Conceptual meaning and definition of probability, Theorems of probability– addition and multiplication theorem of probability and concept of conditional probability (simple applications only)</p>

Mrs .Ravneet Arora

(Assistant Professor in Economics)

Mrs.Natasha Mahajan

(Assistant Professor in Economics)

Mrs. Vijay Laxmi

(Assistant Professor in Economics)

B.Com. Sem1
ENC101- English Literature

Terms	Topics
Term 1 (Beginning to 30 September,2025)	Section A: Units 98 till130 Raymond Murphy 5Edition Section C: Unit1, Unit2, Making Connections 3 rd Edition Section D: Unit3, Unit4, Making Connections 3 rd Edition
Term 2 (21 October till 5 November, 2025)	Section B: Complete revision

Ms.Deepika Khanna
Assistant Professor in English

B.Com - Semester III
BCO03005T: Corporate Accounting

Term	Topics
Term I (Beginning to 30 September, 2025)	<p>Final Accounts of Limited Liability Companies: Preparation of Profit and Loss Account, Profit and Loss Appropriation Account and Balance Sheet in accordance with the provisions of the existing Companies Act (Excluding Managerial Remuneration).</p> <p>Bank Accounts– General information relating to bank accounts – legal requirements affecting final accounts – Concept of Non–Performing Assets (NPA) – preparation of Profit and Loss Accounts and Asset classification – Balance sheet</p> <p>Accounting for Amalgamation of Companies with reference to Accounting Standards issued by the Institute of Chartered Accountant of India (excluding inter–company transactions and holdings)</p> <p>Insurance Companies– Books maintained by insurance companies, Explanation of special terms peculiar to insurance business, Accounts for life insurance business, types of policies, Annuity business, surrender value, paid up policy, life assurance fund – valuation balance sheet, preparation of final accounts of Life insurance business Preparation of final accounts of General insurance business.</p> <p>Accounting for Internal Reconstruction</p> <p>Accounting for Share Capital – Issue, forfeiture and Reissue of forfeited shares – Redemption of preference shares including buy–back of equity shares.</p>
Term II (October21 to November5)	Issue and Redemption of Debentures

Dr. Payal
Assistant professor in Commerce

B.Com Semester III
BCO03011T: Computer Based Accounting

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Business and Computers: Advantages of using Computers in Business. Evolution of Computers in Business, Computer Tools for Business Usage. Accounting as an Information System: Importance of system approach for Accounting.</p> <p>SECTION- B: General Role of Computers in Accounting: Important aspects of Computer Accounting, Types of Accounting Software.</p> <p>SECTION- C: Starting with Tally: Tally server for single user, Tally for Multi–User. Activating Tally for Single User: For users connected to the internet, for users not connected to the Internet Activating tally for Multi–User: Tally License server New Features of tally, Installation of Tally, Running Tally</p> <p>SECTION–D: Items on the tally screen: Gateway of Tally, Direct Command area, The Buttons, create a Company– Directory, Name, Mailing Name, Address, State, Pin Code.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>SECTION–D: Email Address, Use Indian Vat, VAT TIN Number, Income tax Number, Maintain, Books Beginning from, Tally/Vault password, Use Security Control</p>

Ms. Gurleen Kaur

Assistant Professor in Computer Science

B.COM (Semester- III)

Subject Code: BCO03007T

Subject: Functional Management

Terms	Topics
Term I (Beginning to September 30, 2025)	Management: Introduction–Meaning, nature and characteristics of Management– Scope and functional areas of management – Management as a science, art or profession – Management & Administration – Principles of management – Social responsibility of Management and Ethics. Personnel Management: Meaning, Significance & Functions, Recruitment, Selection and training. Job Evaluation and Merit Rating, Worker's participation in Management. Marketing Management: Concept of Marketing, Functions of Marketing. Marketing Research: Meaning and Techniques, Advertising and Salesmanship. Strategic Management: Meaning, Need, Importance, Process and Role of C.E.O. (Chief Executive Officer) in Strategic Management.
Term II (October 21 to November 05, 2025)	Production Management: Functions, Production Planning and Control, Quality Control.

Mrs. Priyanka Sharma

Assistant Professor in Commerce

B.Com Semester III
BCO03006T- Company Law

Term	Topics
Term 1 (Beginning to September 30,2025)	<p>Introduction: Characteristics of a company, concept of lifting of corporate veil. Types of companies, Association Not for Profit, Illegal Association. Formation of company: Promoters, their legal position, pre-incorporation contract and provisional contracts.</p> <p>Documents: Memorandum of Association, Articles of Association, Doctrine of Constructive Notice and Indoor Management, Prospectus and Book Building.</p> <p>Share Capital: Issue, allotment and forfeiture of share, Dematerialization of share, transmission of shares, buyback.</p> <p>Members and Shareholder: Rights and Duties. Shareholders meetings, kinds, convening and conduct of meetings.</p> <p>Management: Directors, classification of directors, dis-qualifications, appointment, legal position, powers and duties, disclosures of interest, removal of directors, board meetings, other managerial personnel and remuneration. Winding up: Concept and modes of winding up.</p>
Term 2 (21 October ,2025 to November 5,2025)	<p>Emerging Issues in Company Law: One Person Company (OPC), Small Company, Postal Ballot, Small Shareholders on Board, Director Identity Number (DIN), Corporate Identity Number (CIN), MCA-21, Online Filing of Documents, Online Registration of Company, National Company Law Tribunal (NCLT), Limited Liability Partnership (LLP), Insider Trading, Rating Agencies, Producer Company – concept and formation.</p>

Ms Simranjit kaur

Assistant professor in Commerce

B.COM Semester 3

ENMDC-251 APPRECIATING ENGLISH LITERATURE-2

Term	Topics
Term-1 (Beginning to 30 September,2025)	SECTION -A: Revision of units 42-48, 92-97, 113-120 from Murphy's grammar SECTION- B: Poems 1-5 from Moments in Time SECTION- C: Poems 7-11 from Moments in Time SECTION-D: Paragraph Writing, Business Letters.
Term-2 (21 st October till 5 th November, 2025)	SECTION- A: Revision of units 26-37 from Murphy grammar SECTION- B: Poem 6 th from Moments in Time SECTION- C: Poem 12 th from Moments in Time SECTION- D: Writing Emails and thorough revision

Ms. Samridhi Salwan

Assistant Professor in English

Mrs. Mehak Jain

Assistant Professor in English

B.COM (Pass &Hons) Semester- III**(BOA03002T) ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ**

Term	Topics
ਟਰਮ ਪਹਿਲੀ ਸਮੈਸਟਰ ਦੀ ਸ਼ੁਰੂਆਤ ਤੋਂ 30 ਸਤੰਬਰ 2025 ਤੱਕ	<p>ਸਭਿਆਚਾਰ ਤੇ ਪੰਜਾਬੀ ਸਭਿਆਚਾਰ (ਨਿਬੰਧ ਸੰਗ੍ਰਹਿ) ਰਣਜੀਤ ਸਿੰਘ ਬਾਜਵਾ, ਵੀਰ ਸਿੰਘ ਰੰਧਾਵਾ, ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ।</p> <p>ਸਭਿਆਚਾਰ: ਪਰਿਭਾਸ਼ਾ, ਪੰਜਾਬ ਦੇ ਜੰਮਿਆਂ ਨੂੰ ਨਿੱਤ ਮੁਹਿੰਮਾਂ, ਪੰਜਾਬੀ ਸਭਿਆਚਾਰ: ਕੁਝ ਬਾਹਰੀ ਪ੍ਰਭਾਵ, ਸਭਿਆਚਾਰ ਤੇ ਸਾਹਿਤ, ਪੰਜਾਬੀ ਲੋਕ-ਕਾਵਿ ਅਤੇ ਸਭਿਆਚਾਰ, ਪੁਤਲੀਆਂ ਦਾ ਤਮਾਸ਼ਾ। (ਵਿਸ਼ਾ-ਵਸਤੂ ਤੇ ਸਾਰ)</p> <p>ਆਧੁਨਿਕ ਇਕਾਂਗੀ (ਇਕਾਂਗੀ ਸੰਗ੍ਰਹਿ) (ਸੰਪਾ:ਰੋਸ਼ਨ ਲਾਲ ਅਹੂਜਾ, ਮਜੀਤ ਪਾਲ ਕੌਰ)</p> <p>ਸੁਹਾਗ, ਜਫਰਨਾਮਾ, ਇਕ ਐਤਵਾਰ, ਬੰਬ ਕੇਸ, ਪਰਵਾਨਾ-ਏ-ਆਜ਼ਾਦੀ, ਜੁੱਤੀਆਂ ਦਾ ਜੋੜਾ (ਵਿਸ਼ਾ-ਵਸਤੂ, ਪਾਤਰ ਚਿਤਰਨ ਤੇ ਰੰਗ ਮੰਚੀ ਪੱਖ)</p> <p>ਸੰਖੇਪ ਰਚਨਾ ਦਿੱਤੇ ਪੈਰੇ ਵਿੱਚੋਂ ਅਸ਼ੁੱਧ ਸ਼ਬਦ ਜੋੜਾਂ ਨੂੰ ਸ਼ੁੱਧ ਕਰਨਾ</p> <p>ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਬੋਧ ਭਾਵੰਸ਼, ਸ਼ਬਦ, ਵਾਕੰਸ਼, ਉਪਵਾਕ ਵਾਕ</p>
ਟਰਮ ਦੂਜੀ 21 ਅਕਤੂਬਰ ਤੋਂ 05 ਨਵੰਬਰ 2025 ਤੱਕ	<p>ਸਭਿਆਚਾਰ ਤੇ ਪੰਜਾਬੀ ਸਭਿਆਚਾਰ (ਨਿਬੰਧ ਸੰਗ੍ਰਹਿ) ਰਣਜੀਤ ਸਿੰਘ ਬਾਜਵਾ, ਵੀਰ ਸਿੰਘ ਰੰਧਾਵਾ, ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ।</p> <p>ਕਾਹਨੂੰ ਲੱਭਦੇ ਮੱਲ ਅਖਾੜਿਆਂ ਦੇ, ਸਿਆਲਾਂ ਦੀਆਂ ਧੂਣੀਆਂ (ਵਿਸ਼ਾ-ਵਸਤੂ ਤੇ ਸਾਰ)</p> <p>ਆਧੁਨਿਕ ਇਕਾਂਗੀ (ਇਕਾਂਗੀ ਸੰਗ੍ਰਹਿ) (ਸੰਪਾ:ਰੋਸ਼ਨ ਲਾਲ ਅਹੂਜਾ, ਮਜੀਤ ਪਾਲ ਕੌਰ)</p> <p>ਕੱਚ ਦਾ ਗੱਜਰਾ</p> <p>(ਵਿਸ਼ਾ-ਵਸਤੂ, ਪਾਤਰ-ਚਿਤਰਨ ਤੇ ਰੰਗ ਮੰਚੀ ਪੱਖ)</p>

Mrs. Shivani Sharma
Assistant professor in Punjabi

BACHELOR OF COMMERCE (HONOURS)
SEMESTER–V
BCO05012T: COMPUTER BASED ACCOUNTING

Term	Topic
TERM 1 (Beginning to September 30, 2025)	<p>SECTION- A: Business and Computers: Advantages of using Computers in Business. Evolution of Computers in Business, Computer Tools for Business Usage. Accounting as an Information System– Importance of system approach for Accounting.</p> <p>SECTION-B: General Role of Computers in Accounting– Important aspects of Computer Accounting, Types of Accounting Software</p> <p>SECTION-C: Starting With Tally– Tally server for single user, Tally for Multi–User. Activating Tally for Single User– For users connected to the internet, for users not connected to the Internet Activating tally for Multi–User– Tally License server New Features of tally, Installation of Tally, Running Tally</p>
TERM 2 (October 01, 2025 to November 05,2025.)	<p>Section - D Items on the tally screen– Gateway of Tally, Direct Command area, The Buttons Create a Company– Directory, Name, Mailing Name, Address, State, Pin Code, Email Address, Use Indian Vat, VAT TIN Number, Income tax Number, Maintain, Books Beginning from, Tally/Vault password, Use Security Control</p>

Ms. Simranjit Kaur

Assistant Professor in Computer Science

B.COM V**AUDITING**

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>Introduction: Meaning, Objects, Basic Principles, Auditing and Assurance Standards and Techniques. Classification of Audit – Audit planning – qualities of auditor – advantages and limitations of audit.</p> <p>Internal Control, Internal Check and Internal Audit: – Introduction, Necessity, Definitions – Internal Check: Definitions, Difference between Internal Check and Internal Control, Fundamental Principles of Internal Check – Difference between Internal check and Internal audit</p> <p>Audit Procedure: Vouching – definition – features – examining vouchers – Vouching of Cash book – Vouching of trading transactions – Verification and Valuation of Assets & Liabilities: Meaning, definition and objects – Vouching vs. Verification – Verification – Valuation of different asset and liabilities.</p> <p>Audit of Limited Companies: Company Auditor – Qualifications and disqualifications – Appointment – Removal, Remuneration, Rights, Duties and Liabilities – Audit Committee – Auditor’s Report – Contents and Types – Auditor’s certificates</p>
Term II (October 21 to November 05, 2025)	<p>Special Areas of Audit: Tax audit and Management audit – Recent Trends in Auditing</p>

Ms. Manpreet Kaur

Assistant Professor in Commerce

B.Com - Semester - V
Management Accounting
Subject code BCO05005T

Terms	Topics
Term 1 (Beginning to 30 September ,2025)	Nature and scope of management accounting, difference between cost accounting and financial accounting, meaning, types and methods of financial analysis, comparative statement, trend analysis, common size statement, ratio analysis, cash flow statement,fund flow statement responsibility accounting, transfer pricing ABC costing ,management reporting .
Term 2(21 October,2025 to 5 November ,2025)	Marginal costing

Mrs.Dilpreet kaur
Assistant professor in commerce

B.Com (A&B)(Pass & Hons.) V
GROUP-III(E-COMMERCE)
Paper Code - BCO05013T

Terms	Topics
Term1 (Beginning to September 30, 2025)	<p>Introduction to E- commerce : Meaning and concept – E- commerce v/sTraditional Commerce– E- Business & E- Commerce – History of E- Commerce – EDI – Importance , features & benefits of E- Commerce – Impacts, Challenges & Limitations of E-Commerce – Supply chain management & E – Commerce – E – Commerce infrastructure.</p> <p>Business models of E – Commerce: Business to Business – Business to customers– Customers to Customers – Business to Government – Business to Employee – E – Commerce strategy – Influencing factors of successful E- Commerce.</p> <p>Marketing strategies & E – Commerce : Website – components of website –Concept & Designing website for E- Commerce – Corporate Website – Portal – Search Engine – Internet Advertising – Emergence of the internet as a competitive advertising media– Models of internet advertising – Weakness in Internet advertising – Mobile Commerce.</p>
Term 2 (October 21 to November 5, 2025)	<p>Electronic Payment system : Introduction – Online payment systems – prepaid and postpaid payment systems – e- cash, e- cheque, Smart Card, Credit Card , Debit Card, Electronic purse – Security issues on electronic payment system – Solutions to security issues – Biometric – Types of biometric.</p> <p>Legal and ethical issues in E- Commerce: Security issues in E- Commerce– Regulatory frame work of E- commerce.</p>

Ms.Kiranjit Kaur

Assistant Professor in Computer Science

B.Com -V semester
Direct Tax law
Subject code- BCO05006T

Terms	Topics
Term1 (Beginning to September 30, 2025)	Basic concepts, residential status, computation of salaries, income from house property, profit and gains of business or profession, capital gains, Aggregation of income, carry forward and setoff of losses. Income from other sources, Deductions out of gross total income, agriculture income, tax deduction at source
Term 2 (October 21 to November 5, 2025)	Computation of the total income of an individual.

Mrs.Jaskiranjit kaur
Mrs.Dilpreet Kaur
(Assistant Professor in Commerce)

B. Com - Semester - V
GROUP-I (ACCOUNTING & FINANCE)
Corporate Accounting

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Section A: Emergence of contemporary issues in accounting – influence of other disciplines on accounting and changing environment. Human Resource Accounting: Meaning and Scope, Human Resource Cost Accounting –Capitalization, Write off and Amortization Procedure. Human Resource Valuation Accounting – Appraisal of Various Human Resource Valuation Models. Use of Human Resource Accounting in Managerial Decisions. Human Resource Accounting in India.</p> <p>Section B: Price Level Accounting – Methods, Utility and Corporate Practices Corporate Social Reporting: Areas of Corporate Social Performance, Approaches to Corporate Social Accounting and Reporting. Corporate Social Reporting in India. Corporate Reporting: Concept of Disclosure in relation to Published Accounts, Issues in Corporate Disclosure, Corporate Disclosure Environment, Conceptual framework of corporate reporting.</p> <p>Section C: Recent Trends in the Presentation of Published Accounts. Reporting by Diversified Companies. Value Added Reporting: Preparation and Disclosure of Value Added Statements, Economic Value Added, EVA Disclosure in India Basel II and III Norms</p>
Term II (October 21, 2025 To November 5, 2025)	<p>Section D: Accounting Standards in India. Significance and formulation of Accounting Standards. Accounting Standards relating to Interim Reporting. Accounting for Leases, Earning Per Share. and Accounting for Intangibles. Contemporary Issues In Management Accounting: Target Costing.</p>

Dr. Samriti Kapoor
Assistant Professor in Commerce

B.COM V(HONS.)**Group-I: BANKING (PAPER-III: ACCOUNTING FOR BANKERS)**

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>Computerized accounting-meaning, features, trends used in computerized accounting: difference between computerized accounting and manual accounting: software"s available in the market: Computerization in the banks – scope and experiences in the banking: various banking services through computers. Bank Reconciliation statement, Bills of Exchange.</p> <p>Requirements of Banking Companies as to Accounts and Audit; Significant Features of Accounting Systems of Banks; Principal Books of Accounts ;Preparation and Presentation of Financial Statements of Banks; Disclosure Requirements of Banks; Additional Disclosures prescribed by RBI; Disclosures required under BASEL norms. Provisions regarding the Audit of Bank accounts. Accounting for NPA /Provisioning norms.</p> <p>Accounting- Evolution , Definition, Scope ,Nature and purpose of accounting; historical perspectives – Origins of accounting principles – accounting standards and its definition and Scope. Generally Accepted Accounting Principles. Basic Accountancy Procedures. Record keeping basics -account categories – debit and credit concepts – journalizing – Maintenance of Cash/ Subsidiary books and Ledger -Trial Balance – Adjusting and Closing entries – Day Book and General Ledger Posting, Capital & Revenue Expenditure, Preparation of Trading A/C; Profit and Loss A/C; Profit & Loss Appropriation Account; Balance Sheet.</p> <p>Calculation of Simple Interest and Compound Interest-Fixed and Floating Interest Rates – calculation of EMIs – Calculation of front end and back end interest -Calculation of Annuities.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Relationship between Banker and customer. Rules for bank accounts, cash/clearing/transfer vouchers/Registers maintained /main day book / General Ledger.</p>

Ms. Prabhpreet Kaur
Assistant Professor in Commerce

B.Com Semester V
Financial Market Operations

Term	Topics
Term1 (Beginning to September 30,2025)	<p>Money Market: Indian Money Markets Composition, Composition and Structure; (a) Acceptance houses (b) Discount houses and (c) Call money market; Recent trends in Indian money market.</p> <p>Capital Market: Security market– (a) New Issue Market (b) Secondary market; functions and role of stock exchange listing, procedure and legal requirements Public issue pricing and marketing,</p> <p>Stock exchange: National Stock Exchange and over the Counter exchangers. Functionaries on Stock Exchanges: Brokers, Sub brokers, Market makers, Jobbers, Portfolio Consultants, Institutional Investors.</p> <p>S SEBI: Introduction, Role, Its powers, Objectives, Scope & Functions. Investors Protection: Grievances concerning stock exchange and dealings and their removal; grievance cell in stock exchange SEBI: Company law Board: Press remedy through courts. Role, Policy measures relating to Development Financial Institution in India. Products & Services offered by IFCI, IDBI, IIBI, SIDBI, IDFC, EXIM, NABARD & ICICI. Meaning and benefits of mutual funds, Types, SEBI guidelines.</p>
Term2 (21 October ,2025 to November 5,2025)	<p>Depositories Act 1996: Definitions, Rights and Obligations of Depositories, Participants Issuers and Beneficial Owners, Inquiry and Inspections, Penalty.</p>

Ms Simranjit kaur

Assistant professor in Commerce

B.COM Semester- V
(BOA05103T) ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ

TERMS	Topics
<p style="text-align: center;">ਟਰਮ ਪਹਿਲੀ ਸਮੈਸਟਰ ਦੀ ਸ਼ੁਰੂਆਤ ਤੋਂ 30 ਸਤੰਬਰ 2025 ਤੱਕ</p>	<p>ਚੋਣਵੀਆਂ ਪੰਜਾਬੀ ਕਹਾਣੀਆਂ (ਡਾ. ਰਮਿੰਦਰ ਕੌਰ) ਨਿਊ ਯੀਅਰ, ਥਕੇਵਾਂ, ਅਰਜਨ ਛੇੜ ਗਡੀਰਨਾ, ਹਰਖ ਸੋਗ, ਹਜ਼ਾਰ ਕਹਾਣੀਆਂ ਦਾ ਬਾਪ, ਸ਼ੀਸ਼ਾ (ਸਾਰ, ਵਿਸ਼ਾ-ਵਸਤੂ ਤੇ ਕਹਾਣੀ ਕਲਾ)</p> <p>ਨਾਵਲ: ਪਵਿੱਤਰ ਪਾਪੀ (ਨਾਨਕ ਸਿੰਘ) ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ। (ਲੇਖਕ ਦਾ ਜੀਵਨ ਤੇ ਰਚਨਾ, ਵਿਸ਼ਾ-ਵਸਤੂ, ਪਾਤਰ-ਚਿਤਰਨ)</p> <p>ਵਿਆਕਰਣ: ਪੁਨੀ ਵਿਉਂਤ, ਕਾਰਕ ਤੇ ਕਾਰਕੀ ਸਬੰਧ</p> <p>ਪੈਰ੍ਹਾ ਰਚਨਾ, ਅੰਗਰੇਜ਼ੀ ਪੈਰ੍ਹੇ ਦਾ ਪੰਜਾਬੀ ਵਿਚ ਅਨੁਵਾਦ</p>
<p style="text-align: center;">ਟਰਮ ਦੂਜੀ 21 ਅਕਤੂਬਰ ਤੋਂ 05 ਨਵੰਬਰ 2025 ਤੱਕ</p>	<p>ਚੋਣਵੀਆਂ ਪੰਜਾਬੀ ਕਹਾਣੀਆਂ (ਡਾ. ਰਮਿੰਦਰ ਕੌਰ) ਇਕਲਵਯ, ਸੌਰੀ, ਖੂਹ-ਖਾਤੇ, ਰਾਹੂ-ਕੇਤੂ (ਸਾਰ, ਵਿਸ਼ਾ-ਵਸਤੂ ਤੇ ਕਹਾਣੀ ਕਲਾ)</p> <p>ਵਿਆਕਰਣ : ਵਾਕਾਤਮਕ ਜੁਗਤਾਂ: ਮੇਲ ਤੇ ਅਧਿਕਾਰ,</p>

Mrs.Shivani Sharma
Assistant Professor in Punjabi

B.Com Semester 5

ENMDC-351: Appreciating English Literature -3

Terms	Topics
Term 1 (Beginning to 30 September,2025)	Section A: All my sons act 1 an act2 Section B: The world is too much with us In,Memoriam,She Walks in beauty, Ozymandias, Meeting at night , Words Section C: The portrait, The unknown citizen , Mirror , False religion , Honeymoon flight ,Night of the scorpion Section D: Formal letter, Application writing , Business writing , Report writing
Term -2 (21st October till 5th November,2025)	Section A: All my sons act 3 Section B: Dover Beach, Strange meeting Section C: The thought fox, Do not go gentle into that good night Section D: Resume writing , Thorough revision of the syllabus

Mrs. Mehak Jain
Assistant Professor in English

B.Com FS Semester-I
Financial Accounting

Term	Topics
Term 1 (Beginning to 30 September 2025)	<p>Introduction–Nature of financial accounting–scope–objects–limitations– Accounting concepts and conventions. Introduction to Books of Accounts: Concept of Journal, Ledger, Cash Book and Trial Balance; Capital, Revenue and Deferred Revenue Expenditure – Capital and revenue receipts.</p> <p>Final Accounts of Sole Proprietor: Preparation and Presentation of Financial Statements.</p> <p>Joint Venture – Meaning, types, determination of profits under different methods; Consignment Accounts–Meaning, features, consignee’s commission, account sales, distinction between joint venture & consignment, accounting treatment in the books of consignor & consignee.</p> <p>Departmental Accounts – Meaning–Objects–Advantages–Accounting procedure– Allocation of expenses and incomes – Interdepartmental transfers – Provision for unrealized profit; Branch Accounts –Features–Objects–Types of branches–Dependent branches– Account Systems –Stock and Debtors System –Independent branch –Features – Preparation of Consolidated Profit and Loss Account and Balance sheet.</p>
Term 2 (21 October 2025 to 5 November 2025)	<p>Voyage Accounts– Meaning, accounting treatment in case of complete voyage & incomplete voyage.</p>

Mrs. Monica Chhabra
Assistant professor in Commerce

BACHELOR OF COMMERCE & FS (HONOURS)
SEMESTER-I
BCS01009T: COMPUTER APPLICATIONS IN BUSINESS

Term	Topic
TERM 1 (Beginning to 30 September,2025)	<p>Section- A: Basic Concepts: Characteristics of a Computer; Advantages of Computers; Limitation of Computers; Types of Computers; Applications of computers, Hardware, Firmware, Liveware; Software; System Software: Operating system, Translators, interpreter, compiler; Overview of operating system, function of operating system; Application software: General Purpose Packaged Software and tailormade software.</p> <p>Section- B: Word Processing: Introduction to word-Processing, Word-processing concepts, Use of Templates and styles, working with word document: Editing text, Find and replace text, Formatting, spell check, Autocorrect, Auto-text; Bullets and numbering, Tabs, Paragraph Formatting, Indent, Page Formatting, Header and footer, page break, table of contents. Tables: Inserting, filling and formatting a table; Inserting Pictures and Video; Mail Merge (including linking with spreadsheet files as data source); Printing documents; Citations, references and Footnotes.</p> <p>Section-C: Preparing Presentations: Basics of presentations: Slides, Fonts, Drawing, editing; Inserting: Tables, Images, texts, Symbols, hyperlinking, Media; Design; Transition; Animation; and Slideshow, exporting presentations as pdf handouts and videos.</p>
TERM 2 (October 01, 2025 to November 05,2025.)	<p>Section – D: Spreadsheet basics: Spreadsheet concepts; Creating a work book, saving a work book, editing a work book, inserting, deleting work sheets, entering data in a cell, formula Copying, moving data from selected cells, Handling operators in formulae: Inserting Charts- LINE, PIE, BAR, Organizing Charts and graphs; Spreadsheet functions: Mathematical, Statistical, Financial, Logical, Date and Time.</p>

Ms.Simranjit Kaur
 Assistant Professor in Computer Science

B Com (FS) - Semester I
BCS01007T: QUANTITATIVE TECHNIQUES FOR BUSINESS-I

Term	Topics
Term I (Beginning to September 30, 2025)	Measures of Central Tendency: - Mean, Median, Mode, Geometric Mean and Harmonic Mean Measures of Dispersion: - Range, Quartile Deviation, Mean Deviation and Standard Deviation. Skewness and Kurtosis Index Numbers: - Meaning and importance, Methods of Construction of Index Numbers: weighted and unweighted, fixed base and chain base index numbers, Time Series Analysis: Trend cycles, seasonal and irregular components, estimation of trend (Graphical Method, Semi Average method, moving averages and method of least squares) (fitting straight lines only)
Term II (October 21 to November 05, 2025)	Simple and Compound Interest, Discounting and factoring techniques.

Mrs. Ravneet Arora
(Assistant Professor in Economics)
Natasha Mahajan
(Assistant Professor in Economics)

B. Com F. S Semester I**PBL 601:ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ**

Term	Topic
ਪਹਿਲੀ ਟਰਮ (Beginning to 30 ਸਤੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ – ਏ : ਸਰਵੋਤਮ ਪੰਜਾਬੀ ਕਵਿਤਾ ਤੇ ਕਹਾਣੀ (ਕਵਿਤਾ ਭਾਗ) ਭਾਈ ਵੀਰ ਸਿੰਘ, ਪਾਸ਼, ਸੁਰਜੀਤ ਪਾਤਰ, ਸ਼ਿਵ ਕੁਮਾਰ ਬਟਾਲਵੀ, ਡਾ. ਹਰਭਜਨ ਸਿੰਘ, ਅੰਮ੍ਰਿਤਾ ਪ੍ਰੀਤਮ, ਧਨੀ ਰਾਮ ਚਾਤ੍ਰਕ।</p> <p>ਸੈਕਸ਼ਨ - ਬੀ: ਮੰਚ ਘਰ (ਬੇਬੇ ਰਾਮ ਭਜਨੀ, ਦੂਜਾ ਵਿਆਹ, ਮਨ ਦੀਆਂ ਮਨ ਵਿਚ, ਅੱਖ ਅੱਗੇ ਕੱਖ, ਕੁੱਤਾ ਤੇ ਮਨੁੱਖ।</p> <p>ਸੈਕਸ਼ਨ – ਸੀ: ਪੈਰਾ ਪੜ੍ਹ ਕੇ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਉਤਰ ਦਿਉ।</p> <p>ਸੈਕਸ਼ਨ – ਡੀ: ਭਾਸ਼ਾ ਵੰਨਗੀਆਂ : ਭਾਸ਼ਾ ਦਾ ਟਕਸਾਲੀ ਰੂਪ, ਭਾਸ਼ਾ ਤੇ ਉਪਭਾਸ਼ਾ ਵਿਚ ਅੰਤਰ, ਪੰਜਾਬੀ ਉਪਭਾਸ਼ਾਵਾਂ ਦੇ ਪਛਾਣ ਚਿੰਨ੍ਹ।</p>
ਦੂਜੀ ਟਰਮ (21 ਅਕਤੂਬਰ 2025 ਤੋਂ 05 ਨਵੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ – ਏ: ਪ੍ਰੋ. ਮੋਹਨ ਸਿੰਘ</p> <p>ਸੈਕਸ਼ਨ – ਬੀ: ਬ੍ਰਹਮ ਭੋਜ</p> <p>ਸੈਕਸ਼ਨ – ਸੀ :ਪੈਰਾ ਰਚਨਾ।</p> <p>ਸੈਕਸ਼ਨ – ਡੀ: ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਦਾ ਨਿਕਾਸ ਤੇ ਵਿਕਾਸ।</p>

Mrs. Shivani Sharma
Assistant Professor in Punjabi

B.COM FS (SEMESTER-I)**BCS01008T: BUSINESS ORGANIZATION AND MANAGEMENT**

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>Introduction to Business and Commerce: Meaning and definition of business, Objectives of business, Essentials of a successful business, Scope of business, Business as an economic system</p> <p>Social Responsibility of Business: - Concept of Social Responsibility, Objectives, Arguments in Favor and Against Social Responsibility; Responsibility of Business towards Different Interest groups: - Shareholders; Workers; Consumers; Government and Community.</p> <p>Forms of Business Organization: Sole-proprietorship, Partnership, Joint stock Company, Cooperative Society, Public Utilities, Selection of a suitable form of organization, Classification based on Business Unit.</p> <p>Setting up a New Enterprise: Promotion of a business. Decisions in setting up an Enterprise– opportunity and idea generation, Role of creativity and innovation, Feasibility study and Business Plan, Business size and location decisions, various factors to be considered for starting a new unit, Problems in starting a new business.</p> <p>Management: Meaning and definition, nature, purpose, scope, importance and functions, Management as art, science and profession, Management as a social system, Concept of management, administration and organization Principles of management, Scientific Management.</p> <p>Evolution of Management Thought: Meaning, Features, Scope, functional areas, Management Vs Administration, Contribution to Management Thought (Henry Fayol, Elton Mayo, FW Taylor) Principles of Management (Henry Fayol), Scientific Management.</p> <p>Personnel Management: Meaning, Significance & Functions, Recruitment, Selection and training. Job Evaluation and Merit Rating, Worker's participation in Management.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Strategic Management: Meaning, Need, Importance, Process and Role of C.E.O. (Chief Executive Officer) in Strategic Management.</p>

Ms. Prabhdeep Kaur
Assistant Professor in Commerce

B.Com F.S. Sem1
ENL121: Communication Skills in English – I

Terms	Topics
Term 1 (Beginning to September 30,2025)	Section- A: Reading Skills Section -B: Comprehension Passages,Reading for understanding concepts, details, coherence, logical, progression... Section -C: Writing Skills: Personal Letters, Business letters, Official Letters, Job Application Section -D: Resume, Notices
Term 2 (October 21 To November 5,2025)	Writing Skills theory ,Memo, Sufficient practice of comprehension Passages, Revision

Mrs. Mehak Jain
Assistant Professor in English

B Com (FS) Semester - III
Business Environment (MDC-5)

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Business Environment: Concept, Importance, Inter relationship between environment and business. Types of Environment: Internal, External, Micro and macro, Environment analysis and strategic management, Managing diversity, Process and limitations of environment analysis. Competitive structure of industries and impact of globalization.</p> <p>Economic Environment: Nature, components: Economic systems, Economic conditions, Economic policies – Industrial policy, FEMA, Monetary and fiscal policies. Economic planning. Liberalization, privatization and globalization of Indian economy. Recent trends.</p> <p>Political Environment: Nature, Economic roles of government, Government and legal environment, Rationale and extent of state intervention.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Socio-Cultural Environment: Nature and impact of culture on business, Social Responsibility of business, Social Audit, Demographic Environment. Technological Environment: Features, Innovation, Technological leadership and followership, Management of technology.</p>

Ms. Harpreet Kaur Uppal
Assistant professor in Economics

B.Com FS Semester III
Corporate and Bank Accounting

Terms	Topics
Term 1 (Beginning to September 30,2025)	Introduction to Company: features, types, legal provisions regarding the preparation of Final accounts of companies Issues of Share capital and debentures and its redemption, Issue and redemption of preference shares
Term 2 (21 October ,2025 to November 5,2025)	Amalgamation (excluding intercompany Owings and holdings), Internal Reconstruction. Accounts for Bankers: Rules for bank accounts, cash / clearing / transfer vouchers / system – subsidiary book and main day book – General Ledger – Branch v/s Bank, Accounts Preparation of Final accounts for banks: Provision and accounting for NPAs, Calculation of Simple Interest and Compound Interest –Fixed and Floating Interest Rates – Calculation of EMIs – Calculation of front end and back-end interest – Calculation of Annuities

Ms Simranjit kaur
Assistant professor in Commerce

B Com (FS) - Semester III
Paper-BCS03005T
Business Economics

Term	Topics
Term I (Beginning to September 30, 2025)	Theory of Demand: Meaning of demand and its types, law of demand, price elasticity of demand and its measurement, Consumer Behavior: Utility Approach- brief outline of law of diminishing marginal utility and law of equi-marginal utility. Consumer's equilibrium with the help of utility Analysis, Indifference Curve Approach: Meaning, properties, income, price and substitution effects. Consumer equilibrium with the help of indifference curve analysis Theory of Production: Law of variable proportions and returns to scale Theory of Cost: Concept of total cost, marginal cost and average cost, short run and long run curve (traditional and modern theory), Concept of Revenue: Total revenue, average revenue and marginal revenue. Relationship between average revenue, marginal revenue and elasticity of demand. Perfect Competition: Meaning, Features, Price & Output determination of firm and industry under Perfect Competition. Monopoly: Meaning, Features, Price & Output determination of firm and industry under monopoly. Monopolistic Competition: Meaning, Features, Price & Output determination of firm and industry under Monopolistic Competition. .
Term II (October 21 to November 05, 2025)	Rent: Concept; Ricardian Theory and Modern Theory of Rent. Interest: Concept of interest; classical theory, loanable funds theory, Keynesian Theory. Profit: Concept of profit; Risk and uncertainty theories.

Mrs.Ravneet Arora
Assistant Professor in Economics

B.Com (Financial Services) Semester III**Subject: Income Tax Laws -I**

Terms	Topic
Term I (From the beginning to September 30, 2025)	<ul style="list-style-type: none">• Income Tax Act 1961: Introduction and brief history of income tax in India; Important definitions, Rates of taxes applicable to different types of assesses; Agriculture income and its tax treatment, incomes exempt from tax, Residential status and its effect on tax incidence, Scope of total income.• Computation of income under the head 'Salaries': Basis of charge, Tax treatment of Allowance, Perquisites and Retirement benefits, Permissible deductions from salary income and tax treatment of Provident Fund Contributions;• Computation of income under the head 'House Property': Basis of charge, Exempted House property incomes, Determination of annual value, deductions from House Property income, Tax treatment of arrears of rent and Unrealized Rent Recovered.• Computation of income under the head 'Profits and Gains of Business and Profession': Basis of charge, Permissible deductions including depreciation; specific disallowance from Business and Profession income, Deemed Profit;• Computation income under the head 'Capital Gains': Basis of charge, Definition of Capital Assets and its transfer, determination of Value of Consideration, Cost of Acquisition and Cost of Improvement, Exempted Capital Gains.• Computation of income under the head 'Income from Other Sources': Basis of charge, tax treatment of dividend income, casual incomes, interest of securities and other incomes, Permissible deductions; Aggregation of income.
Term II (October 21, 2025 to November 05 , 2025)	<ul style="list-style-type: none">• Set off and Carry Forward of losses, permissible deductions from Gross Total Income; Rebates and Reliefs.

Ms.Muskan Mahajan
Assistant Professor in Commerce

B.Com Financial Services (Semester III)

Subject: Principles and Practices of Auditing

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>Introduction: Meaning, Objects, Basic Principles, Auditing and Assurance Standards and Techniques. Classification of Audit – Audit planning – qualities of auditor – advantages and limitations of audit.</p> <p>Internal Control, Internal Check and Internal Audit: Introduction, Necessity, Definitions – Internal Check: Definitions, Difference between Internal Check and Internal Control, Fundamental Principles of Internal Check – Difference between Internal check and Internal audit.</p> <p>Audit Procedure: Vouching – definition – features – examining vouchers – Vouching of Cash book – Vouching of trading transactions – Verification and Valuation of Assets & Liabilities: Meaning, definition and objects – Vouching vs. Verification – Verification – Valuation of different asset and liabilities.</p> <p>Audit of Limited Companies: Company Auditor – Qualifications and disqualifications – Appointment – Removal, Remuneration, Rights, Duties and Liabilities– Audit Committee– Auditor’s Report – Contents and Types – Auditor’s certificates.</p>
Term II (October 21 to November 05, 2025)	Special Areas of Audit: Tax audit and Management audit–Recent Trends in Auditing.

Mrs.Ritika

Assistant Professor in Commerce

B.Com Financial Services (Semester III)

Subject: Life Skills and Personality Development

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION-A Introduction to Personality Development: The concept of personality - Dimensions of personality – Theories of Freud & Erickson-Significance of personality development. The concept of success and failure: What is success? - Hurdles in achieving success - Overcoming hurdles - Factors responsible for success – What is failure - Causes of failure. SWOT analysis.</p> <p>SECTION-B Attitude- Concept - Significance - Factors affecting attitudes - Positive attitude – Advantages – Negative attitude-Disadvantages - Ways to develop positive attitude - Differences between personalities having positive and negative attitude. Concept of motivation - Significance – Internal and external motives - Importance of self- motivationFactors leading to de-motivation</p> <p>SECTION-C Self-esteem: Term self-esteem - Symptoms - Advantages - Do's and Don'ts to develop positive selfesteem – Low self- esteem - Symptoms - Personality having low self-esteem - Positive and negative self-esteem. Interpersonal Relationships – Defining the difference between aggressive, submissive and assertive behaviours - Lateral thinking.</p> <p>SECTION-D Other Aspects of Personality Development: Body language - Problem-solving - Conflict and Stress Management - Decision-making skills</p>
Term II (October 21 to November 05, 2025)	Leadership and qualities of a successful leader – Character building - Team-work – Time management Work ethics –Good manners and etiquette.

Dr. Navdeep Kaur
Principal
Mrs.Ritika
Assistant Professor in Commerce

B.Com F.S Semester-V
BCS05003T: Income Tax Law - I

Term	Topics
Term 1 (Beginning to 30 September 2025)	<p>Income Tax Act 1961: Introduction and brief history of Income Tax in India; Important definitions, Rates of taxes applicable to different types of assesses; Residential status and its effect on tax incidence, Scope of total income.</p> <p>Computation of income under the head ‘Salaries’- Basis of charge, Tax treatment of Allowance, Perquisites and Retirement benefits, Permissible deductions from salary income and tax treatment of Provident Fund Contributions; Computation of income under the head ‘House Property’- Basis of charge, Exempted House property incomes, Determination of annual value, deductions from House Property income, Tax treatment of arrears of rent and Unrealized Rent Recovered.</p> <p>Computation of income under the head ‘Profits and Gains of Business and Profession’, Basis of charge, Permissible deductions including depreciation; specific disallowance from Business and Profession income, Deemed Profit; Computation income under the head ‘Capital Gains’- Basis of Charge, Definition of Capital Assets and its transfer, determination of Value of Consideration, Cost of Acquisition and Cost of Improvement, Exempted Capital Gains.</p>
Term 2 (21 October 2025 to 5 November 2025)	<p>Computation of income under the head ‘Income from Other Sources’- Basis of charge, tax treatment of dividend income, casual incomes, interest of securities and other incomes, Permissible Deductions; deductions from Gross Total Income.</p> <p>Aggregation of income; Set off and Carry Forward of losses, permissible; Rebates and Reliefs; Agriculture income and its tax treatment, incomes exempt from tax,</p>

Mrs. Saranpreet Kaur
Assistant Professor in Commerce

B.Com Sem (FS) V
Paper IV BCS05004T-
E-Commerce and E-Reporting

Terms	Topics
Term 1 (Beginning to September 30, 2025)	<p>Introduction to E Commerce and Definition, E-Commerce based activities, Goals of E-Commerce, Functions, Advantages and disadvantages of E-Commerce, Scope of E-Commerce, Framework of E-Commerce, Electronic Commerce and Electronic Business,</p> <p>Electronic business models: B2B, B2C, C2C, C2B and Recent models. Operations of E-Commerce: Online-payment mechanism; Electronic Payment systems; Payment gateways; Visitors to website; Tools for promoting websites; Risk management options for payment systems</p> <p>Security and Legal Aspects of E-Commerce; Threats in E-Commerce, Security of Clients and Service-Provider; Cyber Laws- Relevant provisions of Information Technology Act 2000, offences, secure electronic records and digital signatures penalties and adjudication.</p> <p>Corporate Reporting: Concept and Significance of Reporting in relation to Published Accounts, Components of Corporate Reporting System, Corporate Reporting Environment in India, Qualitative Characteristics of Corporate Information, Major Issues in Corporate Reporting, Traditional Formats of Corporate Disclosure.</p>
Term 2 (October 21 to November 05, 2025)	<p>Corporate Reporting Through Web: Emergence of Web as a Medium of Corporate Reporting, Concept of Corporate Reporting through Web, Stages of Web-based Corporate Reporting, Formats of Digital Annual Report, Potential benefits and limitations of Corporate Reporting through Web, Regulations for Web-based Corporate Reporting, Role of Outsiders in the distribution of Information over the Internet.</p>

Mrs. Monika Shahi
Assistant Professor in Computer Science

B.COM (FS) Semester - V
Operations Research
Paper- BCS05002T

Terms	Topics
Term1 (Beginning to September 30, 2025)	Basics of Operations Research- Meaning, Significance & Scope, Limitations Linear Programming Problems-Introduction Applications, Formulation of Linear Programming, Graphical Method, Simplex Method, Big-M Method. Transportation Problems- Assumptions, Formulation and solution of transportation problem; Assignment Problems- Travelling Salesman Problems Game Theory-Two persons zero sum games, pure strategies, mixed strategies.. Network analysis, Project Planning scheduling, CPM, PERT, Cost Analysis, Crashing the Network Exercises. Sequencing Problems.
Term 2 (October 21 to November 5, 2025)	Queuing Theory – Single server Models Inventory Control- Types of Inventory, Nature, Economic Lot size, Quantity discount Models

Mrs Harpreet Kaur
Assistant Professor in Commerce

B.COM Financial Services (SEMESTER-V)**BCS05001: FINANCIAL MANAGEMENT**

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Introduction- Concept of Finance, aims, scope and objectives of Financial Management, Types of Financial Decisions and their inter-relationship.</p> <p>Cost of Capital- concept, relevance, different components, weighted average and marginal cost of capital.</p> <p>Capitalisation- Concept and types</p> <p>Capital Budgeting- Meaning, objectives and process, traditional and modern methods of capital budgeting, treatment of risk and uncertainty in capital budgeting.</p> <p>Leverages- Business Risks and Financial Risk, Types of Leverages and its implications.</p> <p>Capital structure- Concept, capital structure, theories, designing optimum, capital structure, concept of point of indifference, financial break-even point and capital gearing ratio.</p> <p>Sources of Finance: short-term and long term.</p> <p>Working capital management: Meaning, Types, various issues in working capital management, estimating working capital requirements, approaches to working capital financing and various sources, management of components of working capital (Cash, Receivables and Inventory)</p>
Term II (Oct 21 to Nov 05,2025)	<p>Dividend policy -Concepts, types and forms of dividend, Different models: Walter, Gordon, MM model, Factors affecting Dividend policy of a firm.</p>

Mrs. Priyanka Sharma

Assistant Professor in commerce

B.Com Financial Services Semester-V
BCS05005T: Marketing of Financial Services

Term	Topic
TERM 1 (Beginning to Sept 30, 2025)	Section-A <ul style="list-style-type: none"> • Meaning: Marketing, financial services. Difference between Services and Product. The changing environment of financial services. Services marketing mix. • Financial Product Mix strategy: Product research & development, Test marketing of financial products. • Product life cycle, Product modification, Diversification, Packaging and branding of financial products. Section-B <ul style="list-style-type: none"> • Pricing of Financial Products and Services: Objectives, Strategies and Methods, Factors influencing the pricing decisions, Importance of pricing. Section-C <ul style="list-style-type: none"> • Distribution: Meaning, types of channels, Functions of distribution channels, Channel management. • Promotion of Financial Services: Promotion mix and role of promotion in marketing Section-D <ul style="list-style-type: none"> • Marketing Information Systems. Tele marketing/Mobile Phone banking. Marketing of Allied services: Mutual funds, credit cards
TERM II (Oct 21, 2025 to Nov 5, 2025)	Section-D <ul style="list-style-type: none"> • Housing finance, personal loans, factoring services, Quality issues in financial services.

Ms. Savi Sharma
 Assistant Professor in Commerce

B.Com Financial Services (Semester -V)

Subject Code: BCS05006T

Subject: Foreign Trade

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Globalization: Meaning and its growing importance in world economy. Impact of Globalization, Modes of entry into international business. Balance of payment, its components and situation during post reform period. Foreign Trade promotion measures and organizations in India, SEZs and 100% export oriented units.</p> <p>International Organizations and Arrangements: WTO – its objectives, principles, organizational structure and functioning. An overview of other organizational- World Bank and IMF.</p> <p>Commercial Policy: Free trade vs protection, rationale of a protectionist policy in less developed area. Rate of Exchange: Meaning and determination, Fixed and Flexible exchange rates.</p> <p>Foreign Trade: its importance and implications for the developing countries. India's current foreign trade policy. Composition of India's foreign trade, major imports and exports.</p>
Term II (October 21 to November 05, 2025)	<p>Recent trends in foreign trade with special reference to India.</p>

Mrs. Ritika

Assistant Professor in commerce

B.Sc (Eco) Semester – I
Microeconomics

Term	Topics
Term I (Beginning to September 30, 2025)	Definition of Economics, Nature and Scope of Microeconomics. Basic Economic Demand Function; Supply Function, Price Determination, Slope and Elasticity (Concepts). Elasticity of Demand Price, Income and Cross. Measurement of price elasticity of demand. Utility Analysis, Indifference Curve Analysis Theory of Production and Costs: Concept of Production Function. Laws of Returns to Scale and Law of Variable Proportions. Cost: Traditional Theory, Concepts and Costs curves in the short and in the long run. Market forms: Perfect Competition; Assumptions, Price and output determination of firm and industry in Short run and Long run: Monopoly: Assumptions, Equilibrium. Monopolistic Competition: Assumptions
TERM II (Oct 21, 2025 to Nov 5, 2025)	Rent: Concept: Ricardian Theory and Modern Theory of Rent. Interest: Concept of interest; classical theory, loan able funds theory. Profit: Concept of profit; Risk and uncertainty theories.

Ms. Muskan
Assistant professor in Economics

Bsc (Eco) Sem I
Mathematics (Algebra)

Term	Topics
Term I (Beginning to 30 September,2025)	Rank of Matrix, Vector Space, Linear Equations, Eigen Values and Cayley-Hamilton Theorem, Relation between the Roots and Coefficients. Descartes's Rule of Signs, Quadratic Forms
Term II (October 21,2025 to Nov 5,2025)	Transformation of Equations, Symmetric Functions and sum of integral power of roots, Solution of Cubic and Biquadratic Equations.

Mrs.Honey
Assistant Professor in Maths

Bachelor of Science/ Honours (Computer Applications)

SEMESTER-I

COMPUTER FUNDAMENTALS & PC SOFTWARE

Terms	Topics
TERM 1 (Beginning to September 10, 2025.)	<p>SECTION-A: Introduction to Computer, Generations of Computers, Classification of Computers, Computer Applications: Computer as a system, basic concepts – hardware and software, functional units, and their interrelation. Block diagram showing Central Processing Unit, Memory, and Input/Output Devices. Communication devices.</p> <p>SECTION-B: Software: System software and Application software. Programming languages. Hardware: Input Devices- Keyboard, mouse, pens, touch screens, Bar Code reader, joystick, source data automation, (MICR, OMR, OCR), screen assisted data entry: portable/handheld terminals for data collection, voice recognition systems Output Devices: Display Monitors, Printers, Impact Printers, Non-impact Printers, Plotters, Voice Output Systems, Projectors, Terminals. Storage Devices: Concept of storage units (bit, byte, KB, MB etc.), Primary storage, Secondary storage, Magnetic storage devices, and Optical Storage Devices.</p> <p>SECTION-C: Operating System: meaning, purpose, Windows GUI, Command-line, Powershell overview. File Explorer. Microsoft (MS) Office: download and install; different components Word Processing using Microsoft (MS) Word: Overview, creating, saving, opening, importing, exporting and inserting files, formatting pages, paragraphs and sections, indents and outdents, creating lists and numbering. headings, styles, fonts and font size; editing, positioning, and viewing texts; finding and replacing text; inserting page breaks, page numbers, bookmarks, symbols, and dates; using tables, header, footer, macros, mail-merge; printing setup</p>
TERM 2 (October 01, 2025 to November 05,2025.)	<p>SECTION-D: Presentations using MS Powerpoint Presentation overview, entering information, presentation creation, opening and saving presentation; inserting audio and video, shapes, different views, formatting; playing slides. Spreadsheets using MS Excel: Spreadsheet overview, Editing, Formatting, freeze panes, using formulas and functions, sorting and filtering, pivot tables, charts and Graphs.</p>

Ms. Amanpreet Kaur

Assistant Professor in Computer Science

B.Sc. (Eco) Semester – I
SOA 105 : DRUG ABUSE: PROBLEM, MANAGEMENT
AND PREVENTION

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Meaning of Drug Abuse:</p> <p>1) Meaning, Nature and Extent of Drug Abuse in India and Punjab.</p> <p>2) Consequences of Drug Abuse for : Individual, Family, Society and Nation.</p> <p>Management of Drug Abuse:</p> <p>(i)Medical Management (ii)Psychiatric Management</p> <p>(iii)Social Management</p> <p>Prevention of Drug abuse:</p> <p>(i)Role of family: Parent child relationship, Active Scrutiny.</p> <p>(ii)School: Counselling, Random testing on students.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Controlling Drug Abuse:</p> <p>(i) Media: Restraint on advertisements of drugs, advertisements on bad effects of drugs</p> <p>(ii) Legislation: NDPs act, Statutory warnings, Strict enforcement of laws, Time bound trials.</p>

Ms. Jobanpreet Kaur

Assistant Professor in Environmental Studies

B.Sc. Sem1
ENC101- English Compulsory

Terms	Topics
Term 1 (Beginning to 30September,2025)	Section A: Units 98 till130 Raymond Murphy 5Edition Section C: Unit1 Unit2 Making Connections 3 rd Edition Section D: Unit3 Unit4 Making Connections 3 rd Edition
Term 2 (21 till 5November,2025)	Section B: Complete revision

Mrs. Mehak Jain
Assistant Professor in English

B.Sc. Economics Semester -1
(BOA01103T) ਮੁੱਢਲੀ ਪੰਜਾਬੀ-1

Term	TOPIC
ਪਹਿਲੀ ਟਰਮ (17 ਜੁਲਾਈ 2025 ਤੋਂ 30 ਸਤੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ-ਏ: ਪੈਂਤੀ ਅੱਖਰੀ, ਅੱਖਰ ਕ੍ਰਮ, ਪੈਰ ਬਿੰਦੀ ਵਾਲੇ ਵਰਣ ਅਤੇ ਪੈਰ ਵਿਚ ਪੈਣ ਵਾਲੇ ਵਰਣ ਅਤੇ ਮਾਤਰਾਵਾਂ(ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ)</p> <p>ਸੈਕਸ਼ਨ-ਬੀ: ਪੰਜਾਬੀ ਸ਼ਬਦ ਬਣਤਰ: ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ (ਸਾਧਾਰਨ ਸ਼ਬਦ, ਸੰਯੁਕਤ ਸ਼ਬਦ, ਮਿਸ਼ਰਤ ਸ਼ਬਦ ਅਤੇ ਮੂਲ ਸ਼ਬਦ)</p> <p>ਸੈਕਸ਼ਨ-ਸੀ: ਨਿੱਤ ਵਰਤੋਂ ਦੀ ਪੰਜਾਬੀ ਸ਼ਬਦਾਵਲੀ: ਬਾਜ਼ਾਰ, ਵਪਾਰ ਅਤੇ ਰਿਸ਼ਤੇ-ਨਾਤੇ</p> <p>ਸੈਕਸ਼ਨ-ਡੀ: ਹਫ਼ਤੇ ਦੇ ਸੱਤ ਦਿਨਾਂ ਦੇ ਨਾਂ, ਬਾਰਾਂ ਮਹੀਨਿਆਂ ਦੇ ਨਾਂ ਅਤੇ ਰੁੱਤਾਂ ਦੇ ਨਾਂ</p>
ਦੂਜੀ ਟਰਮ (21 ਅਕਤੂਬਰ 2025 ਤੋਂ 05 ਨਵੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ-ਏ: ਲਗਾਖਰ (ਬਿੰਦੀ, ਟਿੱਪੀ, ਅੱਧਕ): ਪਛਾਣ ਅਤੇ ਵਰਤੋਂ</p> <p>ਸੈਕਸ਼ਨ-ਬੀ: ਪੰਜਾਬੀ ਸ਼ਬਦ ਬਣਤਰ: ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ (ਅਗੇਤਰ ਅਤੇ ਪਿਛੇਤਰ)</p> <p>ਸੈਕਸ਼ਨ-ਸੀ: ਨਿੱਤ ਵਰਤੋਂ ਦੀ ਪੰਜਾਬੀ ਸ਼ਬਦਾਵਲੀ: ਖੇਤੀ ਅਤੇ ਹੋਰ ਧੰਦਿਆਂ ਆਦਿ ਨਾਲ ਸੰਬੰਧਿਤ</p> <p>ਸੈਕਸ਼ਨ-ਡੀ: ਇਕ ਤੋਂ ਸੌ ਤੱਕ ਗਿਣਤੀ ਸ਼ਬਦਾਂ ਵਿਚ</p>

Dr.Jaspinder kaur
Assistant professor in Punjabi

B.Sc (Eco) Semester – I
Quantitative Techniques -I
(Session 2025-26)

Month	Topics
Term I (Beginning to September 30, 2025)	<p>Statistics: Definition, Scope in Economics, Significance, Limitation, Tabulation, Classification and Graphical Representation of Data (Pie Chart, Bar Diagram, Histogram, Frequency Polygon, Ogive etc.) Concepts and Measure of Central Tendency: Mean, Median, Mode. Measures of Relative Dispersion.</p> <p>Correlation Analysis: Introduction, Importance, Karl Person's Coefficient of Correlation, Spearman's Rank correlation coefficient,. Simple Regression Analysis; Difference between Correlation and Regression, Lines of Regression, Properties of Correlation and Regression (Stress on numerical examples).</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Index Numbers: Concept of Index Number, Purpose Construction and Problems, Laspeyre, Paasche and Fisher's Formulae, Test of Consistency.</p> <p>Time Series Analysis: Definition, component of Time Series, Measures of Trend by different methods; Stress on numerical.</p>

Ms. Harpreet Kaur Uppal

Mrs. Vijay Laxmi

Assistant Professor in Economics

B.Sc(Eco) Semester – III
INDIAN ECONOMY

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Nature of Indian Economy, Agriculture in India: Nature and Importance of Agriculture, Causes of Decline in Productivity, Sustainable Agricultural Growth, Green Revolution and New Agricultural Strategy.</p> <p>Industry: Performance and Problems of Industrial Development, Public Sector versus Private Sector, Role of Privatization, Role of Small and Cottage Industries. Latest Industrial Policy.</p> <p>Features of Population Growth in India, Major Problems of the Economy- Inflation. Unemployment, Poverty and Inequality, Current Indian Tax Structure. Role and Functions of Niti Ayog</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Foreign Trade: Direction and composition of exports and Imports Since 1991, recent foreign Trade policy, Balance of payment Problem . Foreign Capital and Multinational Corporation in India</p>

Ms.Muskan
Assistant Professor in Economics

B.Sc (Eco) Semester – III
ESL-221 : Environmental Studies (Compulsory Paper)

Term	Topics
Term I (Beginning to September 30, 2025)	<p>The multidisciplinary nature of environmental studies: Definition, scope and importance, Need for public awareness</p> <p>Natural Resources: Renewable and non-renewable resources and associated problems.</p> <p>Ecosystems: Concept, Energy flow, Ecological Succession, types of ecosystems.</p> <p>Biodiversity and it's Conservation</p> <p>Environmental Pollution, Waste management and Disaster management</p> <p>Social Issues and Environment</p> <p>Environmental legislations</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Human Population, Role of Information technology in Environment and Human Health .</p> <p>Project Report/ Field Study</p>

Ms. Jobanpreet Kaur

Assistant Professor in Environmental Studies

BSc.(Economics) Semester III
COMPUTER ORIENTED NUMERICAL & STATISTICAL METHODS

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Introduction: Numerical methods, Numerical methods versus numerical analysis, Errors and Measures of Errors. Non-linear Equations, Iterative Solutions, Multiple roots and other difficulties, Interpolation methods, Methods of bisection, False position Method, Newton Raphson-method .</p> <p>SECTION–B: Simultaneous Solution of Equations, Gauss Elimination Method Gauss Jordan method. Gauss Siedel Method, Matrix Inversion Method.</p> <p>SECTION–C: Simultaneous Solution of Equations, Gauss Elimination Method Gauss Jordan method. Gauss Siedel Method, Matrix Inversion Method.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>SECTION–D: Numerical differentiation by Polynomial Fit Statistical Techniques Measure of Central Tendency, Preparing frequency distribution table, Mean Arithmetic, Mean geometric, Mean harmonic, Mean median Mode. Measure of dispersion, Skewness and Kurtosis Range, Mean deviation, Standard deviation, co- efficient of variation, Moments Skewness Kurtosis. Correlation Bivariate Distribution Multivariate distribution. Regression B.C., Linear Regression, Multiple Regression. Trend Analysis least square fit linear trend, Non-linear trend $Y=axy$ $Y=abx$ $Y=acx$ Polynomial fit: $Y=a+alX+ea^2x^2+a^nxn+n$</p>

Ms. Shagun
Assistant Professor in Computer Science

B.Sc. Sem III
ENC201 : English Compulsory

Terms	Topics
Term 1 (Beginning to September 30, 2025)	Section A: Units 98 till130 Raymond Murphy 5Edition Section C: Unit1 Unit2 Making Connections 3 rd Edition Section D: Unit3 Unit4 Making Connections 3 rd Edition
Term 2 (October 21, 2025 to November 05, 2025)	Section B: Complete revision

Ms. Deepika Khanna
Assistant Professor in English

Bsc. (Economics) SEMESTER-III
MATHEMATICS DIFFERENTIAL EQUATIONS

Terms	Topics
Term1 (Beginning to September 30, 2025)	<p>SECTION–A:</p> <p>Differential equation of first order and first degree, Linear differential equation reducible to Linear Bernoulli's equation Ordinary differential equation of first order. Exact differential equations. Necessary and sufficient conditions for $Mdx + Ndy$ to be Exact, integrating factors by inspections, special rules to find integrating factors with proof.</p> <p>SECTION–B:</p> <p>Geometrical meaning of a complete solution of the differential equations, General solution of homogeneous equation of second order, Orthogonal trajectories of cartesian and polar curve, Homogeneous differential equations, Linear differential equations with constant coefficients.</p> <p>SECTION–C:</p> <p>Singular solution, p-discriminant, c- discriminant, illustrations of singular solutions Variation of Parameters method, Reduction of order. Linear differential equations with variable coefficients, Define Cauchy's linear equations, Legendre's Linear equation.</p>
Term 2 (October 21, 2025 to November 05, 2025)	<p>SECTION–D:</p> <p>First order and higher degree equations, equations solvable for y, x, p, equations not containing x, equations not containing y, Clairaut's equation and equations reducible to Clairaut's form. System of ordinary simultaneous equations, Power Series, convergence of power series, Radius of convergence, Power Series solution about an ordinary point, solutions about singular points, Frobenius method when roots of indicial equations differ by non-integers, and when roots are equal.</p>

Mrs.Neetu Vinod

Asst. Prof. in Mathematics

QUANTITATIVE TECHNIQUE –III**B.Sc (Economics) Sem III**

Term	Topic
Term 1 (Beginning to September 30, 2025)	MATRICES: Definition, Types, Addition, Subtraction and Multiplication of Matrices, Scaler Multiplication, Transposition Determinants and their Properties Minors and Co-factors Rank of a Matrix Inverse of a Matrix Crammers Rule for Solution of Simultaneous system of equations. Applications of matrices in economics Maxima and Minima of Functions Partial derivatives Higher order partial derivatives. Integration : Indefinite Integrals; Integration by Partial Fractions; Integration by substitution; Integration by parts; Definite Integrals. Application of Integration in Consumer Surplus and Producer Surplus.
Term 2 (October 21, 2025 to November 05, 2025)	Formulation of problem, Assumptions, Graphical solution, Simplex method. Use of Artificial Variables, Dual Simplex method. Input-Output Analysis: Basic concept, Input-Output tables for closed and open economies, Leontief Basic Input-Output Model.

Mrs Honey
Assistant Professor in Maths

Mrs Natasha Mahajan
Assistant Professor in Economics

B.Sc. (Eco) Semester V
Computer Science
Database Management System & Oracle

Terms	Topics
Term I (Beginning to September 30, 2025)	Introduction to Data, Field, Record, File, Database, Database management system., DBMS Environment, DBA, responsibilities of DBA, Structure of database system, Advantage and disadvantage, levels of database system, Data Independence, Structure and Components of DBMS, E–R diagram, different keys used in a relational system Relational model, hierarchical model, network model, comparison of these models Big Data: Introduction to Big Data and Analytics, Introduction to NoSQL SQL: Introduction to SQL–DDL, DML, DCL Protection, Security, Recovery of database.
Term II (October 21, 2025 to November 05, 2025)	Relational form like 1NF, 2NF, 3NF, BCNF, 4NF, 5NF, DBTG SQL: Join methods & sub query, Union Intersection, Minus, Built in Functions Concurrency control and its management.

Mrs. Isha Arora
Assistant Professor in Computer Science

B Sc (Eco) - Semester – V
Quantitative Techniques -V

Term	Topics
Term I (Beginning to September 30, 2025)	Statistical Inference: Point & Interval Estimation; Properties of a Good Estimator, Maximum Likelihood Method of Estimation, its applications for Binomial, Poisson and Normal distributions. Basic Concepts of Null and Alternative Hypotheses, Types of Errors; One Tailed and Two Tailed Tests, Power of Test, Critical Region. Analysis of Variance: Introduction, Assumptions, Techniques of analysing Variance: One way and two way classification. Sampling Distributions Tests of significance based on F, t, Z and Chi square.
Term II (October 21, 2025 to November 05 2025)	Derivation of properties of F, t, Z and Chi square.

Ms. Harpreet Kaur Uppal
Assistant Professor in Economic

B.Sc Sem 5

Mathematics-1 Dynamics

Term	Topic
Term I (Beginning to September 30 ,2025)	Motion with constant, acceleration , Newton's Law of Motion . Motion under Variable Acceleration , Simple Harmonic motion
Term 2 (October 21to November 5,2025)	Curvilinear ,Motion in a plane , Curvilinear motion of a particle in a plane (continued) , work , power and energy , Oscillations.

Mrs Neetu Vinod

Mrs Honey

Assistant Professor in Maths

B.Sc. Economics- Sem V
Economics of Development

Term	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Economic Development: Meaning and Measurement, Economic and Non-Economic Factors, Nature of Underdevelopment, Characteristics of Undeveloped Countries. Human Development Index, Concept of Sustainable Development. Dualism: Social and Technological Dualism, Lewis Model of Unlimited Supply of Labour, Problems of Unemployment and Disguised Unemployment.</p> <p>SECTION–B: Models of Growth: Classical, Marxian, Schumpeter’s, Harrod-Domar and Solow’s Growth Models.</p> <p>SECTION–C: Rostow’s Stage Theory, Strategies of Economic Development-Balanced vs. Unbalanced Growth; Theory of Big Push; Libenstein’s Critical Minimum Efforts Thesis, Export Promotion and Import Substitution.</p>
Term II (October 21 to November 05, 2025)	<p>SECTION–D: Capital Formation – Meaning and Sources. Choice of Technique, Role of Planning in Under Developed Countries, Need, Objective, Strategy, Types and Problems of Planning.</p>

Mrs Natasha Mahajan
Assistant Professor in Economics

B.Sc. Sem V

ENC301: English Compulsory

Term	Topics
Term 1 (Beginning to 30 September)	<p>Section A: All my sons act 1 an act2</p> <p>Section B: The world is too much with us In, Memoriam, She Walks in beauty, Ozymandias, Meeting at night , Words</p> <p>Section C: The portrait, The unknown citizen ,Mirror , False religion , Honeymoon flight , Night of the scorpion</p> <p>Section D: Formal letter, Application writing , Business writing , Report writing</p>
Term 2 (21st October till 5th November)	<p>Section A: All my sons act 3</p> <p>Section B: Dover Beach, Strange meeting</p> <p>Section C: The thought fox, Do not go gentle into that good night</p> <p>Section D: Resume writing , Thorough revision of the syllabus</p>

Miss Samridhi salwan

Assistant Professor in English

Bsc (Eco) Sem V
Mathematics (II) Number Theory

Terms	Topics
Term 1 (Beginning to 30 September)	Divisibility and Division Algorithm, Greatest Common Divisor (G.C.D) an Euclidean Algorithm, The Diophantine Equations, Congruences, Linear Congruences and Chinese Remainder Theorem, Fermat's Theorem and Wilson's Theorem.
Term 2 (21st October till 5th November)	Euler's Phi Functions and Euler's Theorem, Arithmetic Functions, Application to Cryptography, Prime numbers and their Distribution, Fundamental Theorem of Arithmetic.

Mrs. Honey
Assistant Professor in Maths

Bsc. Semester- V

ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ

TERMS	Topics
ਟਰਮ ਪਹਿਲੀ ਸਮੈਸਟਰ ਦੀ ਸ਼ੁਰੂਆਤ ਤੋਂ 30 ਸਤੰਬਰ 2025 ਤੱਕ	ਚੋਣਵੀਆਂ ਪੰਜਾਬੀ ਕਹਾਣੀਆਂ (ਡਾ. ਰਮਿੰਦਰ ਕੌਰ) ਨਿਊ ਯੀਅਰ, ਥਕੇਵਾਂ, ਅਰਜਨ ਛੇੜ ਗਡੀਰਨਾ, ਹਰਖ ਸੋਗ, ਹਜ਼ਾਰ ਕਹਾਣੀਆਂ ਦਾ ਬਾਪ, ਸ਼ੀਸ਼ਾ (ਸਾਰ, ਵਿਸ਼ਾ-ਵਸਤੂ ਤੇ ਕਹਾਣੀ ਕਲਾ) ਨਾਵਲ: ਪਵਿੱਤਰ ਪਾਪੀ (ਨਾਨਕ ਸਿੰਘ) ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ। (ਲੇਖਕ ਦਾ ਜੀਵਨ ਤੇ ਰਚਨਾ, ਵਿਸ਼ਾ-ਵਸਤੂ, ਪਾਤਰ-ਚਿਤਰਨ) ਵਿਆਕਰਣ: ਧੁਨੀ ਵਿਉਂਤ,ਕਾਰਕ ਤੇ ਕਾਰਕੀ ਸਬੰਧ ਪੈਰਾ ਰਚਨਾ, ਅੰਗਰੇਜ਼ੀ ਪੈਰੇ ਦਾ ਪੰਜਾਬੀ ਵਿਚ ਅਨੁਵਾਦ
ਟਰਮ ਦੂਜੀ 21 ਅਕਤੂਬਰ ਤੋਂ 05 ਨਵੰਬਰ 2025 ਤੱਕ	ਚੋਣਵੀਆਂ ਪੰਜਾਬੀ ਕਹਾਣੀਆਂ (ਡਾ. ਰਮਿੰਦਰ ਕੌਰ) ਇਕਲਵਯ, ਸੌਰੀ, ਖੂਹ-ਖਾਤੇ,ਰਾਹੂ-ਕੇਤੂ (ਸਾਰ, ਵਿਸ਼ਾ-ਵਸਤੂ ਤੇ ਕਹਾਣੀ ਕਲਾ) ਵਿਆਕਰਣ : ਵਾਕਾਤਮਕ ਜੁਗਤਾਂ: ਮੇਲ ਤੇ ਅਧਿਕਾਰ,

Mrs.Maninder kaur
Assistant Professor in Punjabi

BACHELOR OF BUSINESS ADMINISTRATION (HONOURS)**SEMESTER-I****BBA01008T: COMPUTER APPLICATIONS FOR BUSINESS**

Terms	Topics
TERM 1 (Beginning to September 10,2025)	<p>SECTION-A: Computer Fundamentals: Definition of computer, Components of a computer system, Brief history of evolution of computers and Generation of computers. Internal and External Memory Storage: RAM ROM, PROM, and EPROM. Commonly used Input/output/Memory storage Devices: Punched Card, VDU, CRT. Difference Between Hardware & Software. Types of software System. Software & Application software, Interpreter.</p> <p>SECTION-B: Operating System: Definition, Types Of operating on the Basis of processing. Introduction to various types of operating system such as windows & DOS Overview and Anatomy of Windows, Working with files and folder in windows. Basic Commands of Internal & External commands In DOS.</p> <p>SECTION-C: MS-Word: Overview, Creating, Saving, Opening, Importing, Exporting & Inserting Files. Formatting pages, paragraphs and Sections. Indents and outdates. Creating lists and Numbering. Heading Styles, Fonts and size editing, Positioning & viewing text. Finding & replacing text, inserting page breaks, page numbers, book marks, Symbols & dates. Using tabs and tables Header, Footer; Printings.</p>
TERM 2 (October 21, 2025 to November 05,2025)	<p>SECTION-D: MS-Excel: Worksheet overview. Entering information. Worksheet. Opening and Saving workbook. Formatting number and texts. Protecting cells. Producing Charges and printing Operations graphs.</p> <p>MS-Power Point: Presentation Basics Menus & Toolbars. Opening & Saving & existing presentation creating & Saving a presentation Using auto content wizard. Design Template Blank Presentation. The slides sorter view. Insert slides from another presentation. Inserting pictures and graphics. Slide show, printing, slides.</p>

Ms. Amanpreet Kaur

Assistant Professor in Computer Science

B.B.A. SEMESTER - I

BBA01007T- Managerial Economics

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Theory of Demand: Meaning of demand and its types, Law of demand. Price elasticity of demand and its measurement. Consumer’s Behaviour: Utility approach: Brief outline of law of diminishing marginal utility law of equi- marginal utility.</p> <p>SECTION–B: Indifference Curve Approach: Consumer equilibrium; Income, Price and Substitution effect Revealed Preference Approach. Theory of Supply: Concept and law of supply, factors affecting supply.</p> <p>SECTION–C: Theory of Production: Law of variable proportion: total, average and marginal physical prod Law of Returns to scale, Economies and diseconomies of scale. Theory of Cost: Short and Long period costs, Concept of total cost, Marginal and Average cost, Theory of cost in short-run and long-run. Concept of revenue: Total Revenue; Average Revenue Relationship between Average and Marginal Revenue and Price elasticity of demand.</p>
Term II (October 21to November 05, 2025)	<p>SECTION–D: Pricing Under Various Market Conditions: Perfect Competition - Equilibrium of Firm Industry under Perfect Competition, Monopoly - Price determination under Monopolistic Competition - Price and Output, determination under Monopolistic Competition.</p>

Mrs. Natasha Mahajan
Asst. Professor in Economics

BBA – I Semester**BBA01005T: Basic Accounting**

TERM	TOPIC
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Introduction: Financial Accounting-Definition and Scope, Objectives of Financial Accounting, Accounting v/s Book Keeping, Terms used in accounting, Users of Accounting Information and Limitations of Financial Accounting. Conceptual Frame work: Accounting Concepts, Principles and Conventions.Accounting Standards-Concept, Objectives, Benefits, Brief review of Accounting Standards in India, Accounting Policies, Accounting as a measurement discipline. Recording of Transactions: Accounting Process/Cycle, Journal.</p> <p>SECTION–B: Subsidiary Books, Ledger, Cash Book, Trial Balance, Bank Reconciliation Statement Depreciation: Meaning, need & importance of depreciation, methods of charging depreciation (WDV & SLM).</p> <p>SECTION–C: Final Accounts: Meaning of Financial Statements, Usefulness of Financial Statements, Elements of Financial Statements, Preparation of Trading and Profit & Loss Account and Balance Sheet Without Adjustments. Final Accounts with Adjustments: Treatment of Some Items which may be Direct Items, Indirect Items, Incomes and Expenses, Treatment of Items of Adjustment Appearing Outside the Trial Balance, Treatment of Items of Adjustment Appearing Inside the Trial Balance. Introduction to Company Final Accounts: Important provisions of Companies Act, 2013 in respect Of preparation of final accounts of a company. Understanding the Annual Report of a Company.</p>
Term II (October 21 to November 05, 2025)	<p>SECTION–D: Computerised Accounting: Computers and its application in accounting. Accounting software Package (Tally)</p>

Ms. Savi Sharma

Assistant Professor in Commerce

BBA (SEMESTER-I)
BBA01006T: BUSINESS ORGANISATION & SYSTEMS

TERM	TOPIC
<p>Term I (Beginning to September 30, 2025)</p>	<p>Introduction to Business and Commerce: Meaning and definition of business, Objectives of business, Essentials of a successful business, Scope of business, Business as an economic system Trade and aids to trade- Meaning, scope, functions and evolution of commerce & industry, Industrial Revolution-its effects. Industrialization in India. Forms of Business Organization: Sole-proprietorship, Partnership, Joint stock Company, Cooperative Society, Public Utilities, Selection of a suitable form of organization, Classification Based on Business Unit. Setting up a New Enterprise: Promotion of a business. Decisions in setting up an Enterprise – opportunity and idea generation, Role of creativity and innovation, Feasibility study and Business Plan, Business size and location decisions, various factors to be considered for starting a New unit, Problems in starting a new business. Business and Society: Changing Concepts and Objectives of Business, Professionalization, Business ethics, Business and culture, Technological Development and Social Change, Social responsibilities of business, Social Audit, Manager and his environment: external and internal Domestic & Foreign Trade: Import export trade procedure & their organization. Organization of wholesale & retail trade - Recent trends in wholesale & retailing. Malls and Super Markets – their effect on economy.</p>
<p>Term II (October 21, 2025 to November 05, 2025)</p>	<p>Stock Exchange and Produce Exchange: Definition and Meaning, Importance, Functions, Listing, Dealers.</p>

Ms. Prabhpreet Kaur
Assistant Professor in Commerce

BBA Semester I
ENAE-101:ENGLISH LANGUAGE SKILLS -1

Terms	Topics
Term-1 (Beginning to 30th September)	SECTION –A: Revision of units 1 to 18 and 26 to 37 from Murphy’s grammar SECTION- B: Revision of units 38-48 from Murphy’s grammar SECTION- C: Essays 1 to 5 from Prose for young learners SECTION-D: Essays 7 to 10 from Prose for young learners
Term-2 (21 October till 5th November)	SECTION- A: Revision of units 19 to 25 from Murphy’s grammar SECTION- C: Essay 6th from Prose for young learners SECTION- D: Essay 12th from Prose for young learners and thorough revision

Miss. Samridhi Salwan
Assistant Professor in English

BBA Semester -1
(BOA01103T) ਮੁੱਢਲੀ ਪੰਜਾਬੀ-1

Term	TOPIC
ਪਹਿਲੀ ਟਰਮ (17 ਜੁਲਾਈ 2025 ਤੋਂ 30 ਸਤੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ-ਏ: ਪੈਂਤੀ ਅੱਖਰੀ, ਅੱਖਰ ਕ੍ਰਮ, ਪੈਰ ਬਿੰਦੀ ਵਾਲੇ ਵਰਣ ਅਤੇ ਪੈਰ ਵਿਚ ਪੈਣ ਵਾਲੇ ਵਰਣ ਅਤੇ ਮਾਤਰਾਵਾਂ(ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ)</p> <p>ਸੈਕਸ਼ਨ-ਬੀ: ਪੰਜਾਬੀ ਸ਼ਬਦ ਬਣਤਰ: ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ (ਸਾਧਾਰਨ ਸ਼ਬਦ, ਸੰਯੁਕਤ ਸ਼ਬਦ, ਮਿਸ਼ਰਤ ਸ਼ਬਦ ਅਤੇ ਮੂਲ ਸ਼ਬਦ)</p> <p>ਸੈਕਸ਼ਨ-ਸੀ: ਨਿੱਤ ਵਰਤੋਂ ਦੀ ਪੰਜਾਬੀ ਸ਼ਬਦਾਵਲੀ: ਬਾਜ਼ਾਰ, ਵਪਾਰ ਅਤੇ ਰਿਸ਼ਤੇ-ਨਾਤੇ</p> <p>ਸੈਕਸ਼ਨ-ਡੀ: ਹਫ਼ਤੇ ਦੇ ਸੱਤ ਦਿਨਾਂ ਦੇ ਨਾਂ, ਬਾਰਾਂ ਮਹੀਨਿਆਂ ਦੇ ਨਾਂ ਅਤੇ ਰੁੱਤਾਂ ਦੇ ਨਾਂ</p>
ਦੂਜੀ ਟਰਮ (21 ਅਕਤੂਬਰ 2025 ਤੋਂ 05 ਨਵੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ-ਏ: ਲਗਾਖਰ (ਬਿੰਦੀ, ਟਿੱਪੀ, ਅੱਧਕ): ਪਛਾਣ ਅਤੇ ਵਰਤੋਂ</p> <p>ਸੈਕਸ਼ਨ-ਬੀ: ਪੰਜਾਬੀ ਸ਼ਬਦ ਬਣਤਰ: ਮੁੱਢਲੀ ਜਾਣ-ਪਛਾਣ (ਅਗੇਤਰ ਅਤੇ ਪਿਛੇਤਰ)</p> <p>ਸੈਕਸ਼ਨ-ਸੀ: ਨਿੱਤ ਵਰਤੋਂ ਦੀ ਪੰਜਾਬੀ ਸ਼ਬਦਾਵਲੀ: ਖੇਤੀ ਅਤੇ ਹੋਰ ਧੰਦਿਆਂ ਆਦਿ ਨਾਲ ਸੰਬੰਧਿਤ</p> <p>ਸੈਕਸ਼ਨ-ਡੀ: ਇਕ ਤੋਂ ਸੌ ਤੱਕ ਗਿਣਤੀ ਸ਼ਬਦਾਂ ਵਿਚ</p>

Dr.Jaspinder kaur
Assistant professor in Punjabi

BBA III
BBA03009T:MANAGEMENT ACCOUNTING

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Origin, Concept, nature and Scope of Management Accounting. Need and Importance of Management Accounting, Tools & techniques of Management Accounting, Limitations, Management Accountant Duties, functions, Distinction between management accounting & Financial Accounting.</p> <p>Financial statement Analysis:- meaning, types, Comparative Statements, Common Size, Trend analysis, Introduction of EVA.</p> <p>Tools of Financial Analysis – Ratio Analysis (Liquidity, Activity, Solvency and Profitability ratios)</p> <p>Fund flow and Cash flow analysis</p> <p>Working Capital Management: - Meaning, importance, need, advantages and disadvantages, factors affecting working capital requirements, principles of working capital management, Financing of working capital, Approaches for determining working capital mix, Trends in financing working capital by banks</p>
Term II (October 21 to November 05, 2025)	<p>Responsibility Accounting: - Meaning, features, steps, types of responsibility centers, transfer price; meaning, methods, selection of transfer pricing method Management Reporting – Importance Needs, Types, Requirements of good report preparation including prewriting and form of final draft,</p>

Ms. Manpreet Kaur
Assistant Professor in Commerce

BBA -III**SEC 2: COMPUTER BASED ACCOUNTING**

Terms	Topics
Term1 (Beginning to September 30, 2025)	<p>Computerized Accounting: - Meaning, need, Concepts of Accounting groups, Hierarchy of accounts, Codification in accounting. Accounting package - Setting up an accounting entity, Creation of groups and accounts Designing and creating vouchers; Data Entry operations using the vouchers, Processing for reports to prepare ledger accounts, trial balance and balance sheet.</p> <p>Database Design for Accounting: Identifying and appreciating the data content in accounting transactions; overview of database concepts, ER model; creating and implementing RDM for Financial Accounting; SQL to retrieve data and generate accounting information.</p> <p>Documenting transactions using vouchers; System of vouchers and database design for accounting; Storing and maintain transaction data.</p> <p>Tally: Financial Accounting Packages: Preparation and online finalization of accounts on Tally, ERP 9.0; Introduction of Tally, ERP 9.0, Phases of Implementation, Aides for implementation. Accounts Management (Using Tally, ERP 9.0 Software Package)</p>
Term 2 (October 21 to November 5, 2025)	Accounts Masters, Accounts Transaction, Accounts Reports. Preparation and Compilation of complete balance sheet of any Industries/Organization/ Firms. (The mentioned versions of Tally must be replaced with latest available version)

Ms. Kiranjit Kaur
Assistant Professor in Computer Science

BBA SEMESTER–III
BBA03006T: FUNDAMENTALS OF HUMAN RESOURCE MANAGEMENT

TERM	TOPIC
<p>TERM- I (Beginning to Sept 30, 2025)</p>	<p>SECTION–A:</p> <ul style="list-style-type: none"> Human Resource Management (HRM): Nature, Scope, Objectives and Functions of HRM, Evolution of HRM, Changing Trends in HRM. Status and competencies of HR manager. Human Resource Planning (HRP): Concept, Need and Importance of HRP, Factors affecting HRP, Human Resource Planning Process. Job Analysis: Meaning and Objective, Process, Methods of Collecting job data, Uses of Job Analysis, Problems of Job Analysis. <p>SECTION–B:</p> <ul style="list-style-type: none"> Recruitment and Selection: Meaning and Factors governing Recruitment, Recruitment Sources and Techniques. Meaning and Process of Selection, Problems associated with Recruitment and Selection. Employee Retention: Meaning, Factors Responsible for High Employee Turnover, Employee Retention Strategies. <p>SECTION–C:</p> <ul style="list-style-type: none"> HR Training and Development: Concept and Need, Process of Training and Development Programme: - Identification of Training and Development Needs, Objectives, Strategy & Designing of Training and Development, Implementation and Methods of Training Programme and Levels of Training Evaluation. Performance Appraisal: Meaning, Purpose, Essentials of Effective Performance Appraisal System, Various Components of Performance Appraisal, Methods and Techniques of Performance Appraisal. <p>SECTION–D:</p> <ul style="list-style-type: none"> Managing Compensation and Employee Remuneration: Concept, Objectives, Components of Employee Remuneration, Factors Influencing Employee Remuneration, Challenges of Remuneration. Incentive plans , fringe benefits, employee health and safety and employee grievance system.
<p>TERM- II (Oct 21, 2025 to Nov 5, 2025)</p>	<p>SECTION–D:</p> <ul style="list-style-type: none"> Job Evaluation: Meaning, Process and Methods of Job Evaluation.

Ms. Savi Sharma
Assistant Professor in Commerce

BBA SEMESTER–III
ENMDC-251:APPRECIATING ENGLISH LITERATURE-2

TERM	TOPIC
Term-1 (Beginning to 30th September)	SECTION -A: Revision of units 42-48, 92-97, 113-120 from Murphy's grammar SECTION- B: Poems 1-5 from Moments in Time SECTION- C: Poems 7-11 from Moments in Time SECTION-D: Paragraph Writing, Business Letters.
Term-2 (21st October till 5th November)	SECTION- A: Revision of units 26-37 from Murphy grammar SECTION- B: Poem 6th from Moments in Time SECTION- C: Poem 12th from Moments in Time SECTION- D: Writing Emails and thorough revision

Miss. Samridhi Salwan
Assistant Professor in English

BBA Semester – III
BBA03005T:STATISTICS FOR BUSINESS

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Matrix Algebra: Types of matrices; basic operations of matrices; determinant of a matrix and its properties; rank and inverse of a matrix; solution of simultaneous linear equations – Cramer’s rule and matrix inversion, method, application of matrices.</p> <p>Introduction and Methods of Presentation of Statistical Information, Collection and Presentation of Data. Frequency distribution. Concept of sampling and sampling Designs.</p> <p>Measures of Central Tendency:- Mean, Median, Mode, Measure of dispersion. Range quartile deviation, Average deviation and Standard deviation.\</p> <p>Simple Correlation and Regression Analysis: Assumptions; Pearsons product moment and Spearman’s rank correlation method; least squares technique; properties of correlations and regression coefficients. Time Series Analysis: Trend analysis using moving average and regression analysis, seasonal, cyclic and regular fluctuations, Index number construction of unweighted and weighted index numbers, quantity Index.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Elementary Probability Theory: Deterministic and non–deterministic experiments; different types of events; a priori and empirical definition of probability. Conditional probability, laws of addition and multiplication of probability.properties of binomial, Poisson and normal distributions</p>

Ms. Muskan

Assistant Professor in Economics

BBA -V
Cost Accounting
Subject Code: BBA-BBA05007T

TERM	TOPIC
Term 1 (Beginning to September 30,2025)	<p>Concept of Cost, Costing, Cost Accounting & Cost Accountancy</p> <ul style="list-style-type: none">● Limitations of Financial Accounting● Origin and Objectives of Cost Accounting, Advantages and Limitations of Cost Accounting● Difference between Financial and Cost Accounting, Cost Unit & Cost Centre● Elements of Cost, Material, Labour and other Expenses <p>Classification of Cost</p> <ul style="list-style-type: none">● Types of Costs and Preparation of Cost Sheet.● Contract Costing- Meaning, Features and Rules regarding the calculation of Profits in case of complete and incomplete Contracts along with the treatment of Work-in-progress.● Process Costing - Meaning, Features, Normal and Abnormal Loss/ Gains, Inter process profits and equivalent production.● Reconciliation of Cost & Financial accounts● Marginal Costing– Meaning and various concepts - Fixed Cost Variable Cost, Contribution, P/V Ratio, Break Event Point, Margin of Safety, Managerial Applications.● Budget and Budgetary Control- Definition, Meaning and objectives of Budgetary control Advantages and Disadvantages of Budgetary Control, Types of Budget.
Term 2 (Oct 21, 2025 to Nov 25, 2025)	<p>Standard Costing- Definition and Meaning of Various Concepts Advantages and Limitations of Standard Costing</p> <p>Variance Analysis – Material, Labour and Overheads</p> <p>Variances only.</p>

Mrs. Priyanka Sharma
Assistant Professor in Commerce

BBA Semester - V
BBA05006T :Entrepreneurship & Small Business

Terms	Topics
Term1 (Beginning to September 30, 2025)	<p>Concept of Entrepreneurship: The Entrepreneur: Definition, nature, and characteristics of entrepreneurship.</p> <p>Emergence of entrepreneurial class including women entrepreneurs.</p> <p>The concept of joint stock company, public company, private company, government company, partnership company, Hindu undivided family</p> <p>Theories of entrepreneurship; Characteristics of Entrepreneur Leadership risk taking, decision making and business planning.</p> <p>Innovation and entrepreneurship, entrepreneurial Behaviour and motivation. Socio-economic environment and the entrepreneur.</p> <p>Entrepreneurial Development Programmes-Their relevance and achievements, Role of government in organizing such programmes.</p> <p>Critical Evaluation Small Business as a Seed Bed of Entrepreneurship: Concept of business venture.</p> <p>The start-up process: Concept, Plan, Implementation, Initial Strategic Planning, Product and Marketing Scope, Legal and tax consideration, risk analysis and financial considerations.</p> <p>Profit Planning in Small Enterprise: Growth Strategies and diversification. Finance Management in current operations and expansion of capital.</p>
Term 2 (October 21 to November 5, 2025)	<p>Role of Small Business in the national economy. National Policies for small business development.</p> <p>Government and Non-Governmental assistance.</p> <p>Contribution of Commercial Banks in Promoting and servicing small business. Small business and modern technology.</p>

Mrs. Harpreet Kaur
Assistant Professor in Commerce

BBA SEMESTER-V
BBA05005T: COMPANY LAW

TERM	TOPIC
<p>TERM- I (Beginning to Sept 30, 2025)</p>	<p>SECTION-A:</p> <ul style="list-style-type: none"> Company – Meaning, Latest Amendments, Features, Types, Formation: Promotion and Registration, Preliminary contracts, Limited Liability Partnership, One Person Company. Memorandum of Association: Meaning, Importance, Contents, Alteration, Doctrine of Ultra Vires. <p>SECTION-B :</p> <ul style="list-style-type: none"> Article of Association: Meaning, Contents, Alteration, Differences between Memorandum of Association and Articles of Association, Constructive notice of Memorandum and Article, Doctrine of Indoor Management. Prospectus: Definition, Dating and Registration of Prospectus, Kind of Prospectus: Shelf Prospectus, Deemed Prospectus, Abridged Prospectus, Red herring Prospectus, Liability for Misstatement in prospectus. <p>SECTION-C:</p> <ul style="list-style-type: none"> Share Capital: Kinds, Classes of Capital, Alteration of Capital, Further issue of Capital, Voting Rights. Transfer and transmission of shares Board of Directors: Directors Powers, duties, appointment, removal, legal position, Borrowing Powers, Managerial Remuneration. Women Directors. <p>SECTION-D:</p> <ul style="list-style-type: none"> Company Meetings:-Rules of Meetings, Annual general meeting, extraordinary general meeting, Meeting of BOD, Quorum for different meetings, Kinds of resolutions, dividend, Procedure for Conducting Meetings (including Board meetings).
<p>TERM- II (Oct 21, 2025 to Nov 5, 2025)</p>	<p>SECTION-D:</p> <ul style="list-style-type: none"> Winding Up- Modes of Winding up, Commencement and Procedure of Winding up and Consequences of Winding up order.

Ms. Savi Sharma
Assistant Professor in Commerce

BBA (SEMESTER-V)
BBA05008T: CONSUMER BEHAVIOUR

TERM	TOPICS
Term I (Beginning to September 30, 2025)	<p>Introduction to Business and Commerce: Meaning and definition of business, Objectives of business, Essentials of a successful business, Scope of business, Business as an economic system</p> <p>Trade and aids to trade- Meaning, scope, functions and evolution of commerce & industry, Industrial Revolution-its effects. Industrialization in India.</p> <p>Forms of Business Organization: Sole-proprietorship, Partnership, Joint stock Company, Cooperative Society, Public Utilities, Selection of a suitable form of organization, Classification Based on Business Unit.</p> <p>Setting up a New Enterprise: Promotion of a business. Decisions in setting up an Enterprise –opportunity and idea generation, Role of creativity and innovation, Feasibility study and Business Plan, Business size and location decisions, various factors to be considered for starting a New unit, Problems in starting a new business.</p> <p>Business and Society: Changing Concepts and Objectives of Business, Professionalization, Business ethics, Business and culture, Technological Development and Social Change, Social responsibilities of business, Social Audit, Manager and his environment: external and internal</p> <p>Domestic & Foreign Trade: Import export trade procedure & their organization.</p> <p>Organization of wholesale & retail trade - Recent trends in wholesale & retailing. Malls and Super Markets – their effect on economy.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Stock Exchange and Produce Exchange: Definition and Meaning, Importance, Functions, Listing, Dealers.</p>

Ms. Prabhpreet Kaur
Assistant Professor in Commerce

B.B.A. Sem V
ENC301: English

Term	Topics
Term 1 (Beginning to 30 September 2025)	Section A: All my sons act 1 an act2 Section B: The world is too much with us In, Memorium, She Walks in beauty,Ozymandias, Meeting at night , Words Section C: The portrait, The unknown citizen , Mirror , False religion , Honeymoon flight , Night of the scorpion Section D: Formal letter, Application writing , Business writing , Report writing
Term 2 (21 October till 5th November 2025)	Section A: All my sons act 3 Section B: Dover Beach, Strange meeting Section C: The thought fox, Do not go gentle into that good night Section D: Resume writing , thorough revision of the syllabus

Miss Deepika Khanna

Assistant Professor in English

BBA Sem V
Advertising and sales management
BBA -512

Terms	Topics
Term1 (Beginning of Semester to September 30 2025)	<p>Definition, Nature and Evolution of Advertising, its functions and role and types of Advertising Social, Economic and Legal Aspects of Advertising. Advertising and Marketing Mix, Advertising and Communication Process Advertising Budget: Objectives, Preparation and Methods of Advertising Budget</p> <p>Advertising Agency: Function, Selection and Compensation. Advertising Media: Different Types of Media, Function, Merits and Demerits of Media, Selection of Media and its Vehicles. Copy Writing: Different Elements of a Copy and Layout</p> <p>Introduction to Sales Management, Nature, role and importance. Functions of Sales Manager, Sales Organization: Formal, Informal, Horizontal, Vertical, Centralized, Decentralized, Geographic, Customer, Product, Combination, Organizations. Planning and recruitment of sales force - Job analysis specification, Job description, Sources of Recruitment, SelectionSales Training - Objective, Designing Training Programme. Sales Force Motivation: Nature, Importance, Factors Influencing the Motivation of sales force Compensations: Types, Compensations Plan.</p>
Term 2 (October 20 to November 5, 2025)	<p>Evaluation of Sales Forces Performance: Qualitative and Quantitative Basis to Evaluate Sales Force Control and Budget.</p>

Mrs.Monica Chhabra

Assistant Professor in Commerce

BCA Semester I
BCA01008T: Introduction to the Internet

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Origin, growth and evolution of the Internet; the impact of the Internet; terminology: web pages, website, web browser, web server, bandwidth; Connect to the Internet: hardware and software, types of Internet connections, Internet Service Providers; Navigating different types of websites and online resources. Student should explore the local market to understand the internet service providers, rates, bandwidth etc.</p> <p>SECTION–B: Email Communication: Email Etiquette and Best Practices, Managing and Organizing Emails Email Tools and Features, identifying spam and phishing emails; Searching on the Internet: Overview of internet resources and search engines, Basics of Using Search Engines - How search engines work, Basic search techniques and tips, Understanding search engine results pages (SERPs), Using search operators (e.g., AND, OR, NOT), Utilizing advanced search features (e.g., Google Advanced Search).</p> <p>SECTION–C: Online Tools for Productivity: Introduction to productivity tools (e.g., Google Workspace, Microsoft Office 365), Cloud storage and file management (e.g., Google Drive, Drop box), Collaboration and Communication Tools: Online communication etiquette and best practices, using collaboration tools (e.g., Google Docs, Slack, Microsoft Teams), Effective virtual meeting strategies (e.g., Zoom, Google Meet),</p> <p>SECTION–D: Building Online Presence: Creating and maintaining a professional online profile (e.g., LinkedIn), Personal branding and digital portfolios,</p>
Term II (October 21, 2025 to November 05, 2025)	<p>SECTION–D: Networking strategies for academic and career growth, Understanding digital footprints and online reputation. Digital citizenship and respectful online behavior, balancing screen time and managing digital distractions.</p>

Ms.Gurleen Kaur
Assistant Professor in Computer Science

BCA Semester I
BCA01005T: Computer Fundamentals & PC Software

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Introduction to Computer, Generations of Computers, Classification of Computers, Computer Applications: Computer as a system, basic concepts – hardware and software, functional units, and their interrelation. Block diagram showing Central Processing Unit, Memory, and Input/output Devices. Communication devices.</p> <p>SECTION–B: Software: System software and Application software. Programming languages. Hardware: Input Devices- Keyboard, mouse, pens, touch screens, Bar Code reader, joystick, source data automation, (MICR, OMR, OCR), screen assisted data entry: portable/handheld terminals for data collection, voice recognition systems Output Devices: Display Monitors, Printers, Impact Printers, Non-impact Printers, Plotters, Voice Output Systems, Projectors, Terminals. Storage Devices: Concept of storage units(bit, byte, KB, MB etc.), Primary storage, Secondary storage, Magnetic storage devices, and Optical Storage Devices.</p> <p>SECTION–C: Operating System: meaning, purpose, Windows GUI, Command-line, Powershell Overview. File Explorer. Microsoft (MS) Office: download and install; different components Word Processing using Microsoft (MS) Word: Overview, creating, saving, opening, importing, exporting and inserting files, formatting pages, paragraphs and sections, indents and outdents, creating lists and Numbering. headings, styles, fonts and font size; editing, positioning, and viewing texts; finding and replacing text; inserting page breaks, page numbers, bookmarks, symbols, and dates; using tables, header, footer, macros, mail-merge; printing setup</p>
Term II (October 21, 2025 to November 05, 2025)	<p>SECTION–D: Presentations using MS Powerpoint : Presentation overview, entering information, presentation creation, opening and saving Presentation; inserting audio and video, shapes, Different views, formatting; playing slides. Spreadsheets using MS Excel: Spreadsheet overview, Editing, Formatting, freeze panes, using formulas and functions, sorting and filtering pivot tables, charts and Graphs.</p>

Ms. Kawaljit Kaur
Assistant Professor in Computer Science

B.C.A Semester 1
BCA01003T:Applied and Discrete Mathematics

Terms (Odd Semester) (2025-26)	Topics
Term 1 (Beginning to September 30 ,2025)	Matrices and determinants, Rank , Relations, logic and Propositional, calculus
Term 2 (October 10 to November5,2025)	Boolean algebra, Countable and uncountable sets.

Mrs.Neetu Vinod
Assistant professor in Maths

BCA Semester I
ENL121:Communication Skills

Terms	Topics
Term I (Beginning to September 30, 2025)	Section A: Reading Skills Section B: Comprehension Passages, Reading for understanding concepts, details, Coherence, logical, progression... Section C: Writing Skills, Personal Letters, Business letters, Official Letters, Job Application. Section D: Resume, Notices.
Term II (October 21, 2025 to November 05, 2025)	Writing Skills Theory Memo Sufficient practice of comprehension Passages Revision

Ms. Deepika Khanna
Assistant Professor in English

BCA SEMESTER -I
BCA01010T: Introduction to Programming using Python

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Problem Solving, Problem Analysis, Concept of writing an algorithm, drawing a flowchart, developing a program.; Introduction to Python: Python’s features, Story behind the name, Python versions, Execution environments: the Python Interpreter and IDE (e.g. PyCharm or VSCode), Getting and Setting up Python. Python program structure; writing your first “Hello World” program; creating, saving and executing a program; comments, Indentation.</p> <p>SECTION–B: Data and Expressions: Literal Constants, numbers, strings – immutable strings, quotes, the escape sequence, the format methods ; Variables and Identifiers, data types, object, Operators & Expressions – short cuts, evaluation order, Boolean Expressions (Conditions), Logical Operators. User Input/output Control Flow: Selection Control, Nested conditions, Loops, break and Continue Statements, Data Structures: list, tuple, dictionary and set; basic operations e.g. creating, indexing, slicing, membership</p> <p>SECTION–C: Functions: defining and calling functions, passing and returning values, local and global variables, recursive functions, Iteration vs. Recursion Modules: purpose and usage, the import statement, from – import statement, the __main__ attribute, creating a module and importing , the dir() function Handling Exceptions try, catch and with statements, errors, debugging</p>
Term II (Oct 21, 2025 to Nov 05,2025)	<p>SECTION–D: Files and Strings: Opening Files, Using Text Files, Reading files, Writing files, Understanding read functions, Understanding write functions Introduction to numpy and pandas for data processing</p>

Mrs. Monika Shahi
Assistant Professor in Computer Science

BCA I**PBL601: ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ**

Term	Topic
ਪਹਿਲੀ ਟਰਮ (17 ਜੁਲਾਈ 2025 ਤੋਂ 30 ਸਤੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ - ਏ: ਸਰਵੋਤਮ ਪੰਜਾਬੀ ਕਵਿਤਾ ਤੇ ਕਹਾਣੀ (ਕਵਿਤਾ ਭਾਗ) ਭਾਈ ਵੀਰ ਸਿੰਘ, ਪਾਸ਼, ਸੁਰਜੀਤ ਪਾਤਰ, ਸ਼ਿਵ ਕੁਮਾਰ ਬਟਾਲਵੀ, ਡਾ. ਹਰਭਜਨ ਸਿੰਘ, ਅੰਮ੍ਰਿਤਾ ਪ੍ਰੀਤਮ, ਧਨੀ ਰਾਮ ਚਾਤ੍ਰਕ।</p> <p>ਸੈਕਸ਼ਨ - ਬੀ : ਮੰਚ ਘਰ (ਬੇਬੇ ਰਾਮ ਭਜਨੀ, ਦੂਜਾ ਵਿਆਹ, ਮਨ ਦੀਆਂ ਮਨ ਵਿਚ, ਅੱਖ ਅੱਗੇ ਕੱਖ, ਕੁੱਤਾ ਤੇ ਮਨੁੱਖ।</p> <p>ਸੈਕਸ਼ਨ - ਸੀ: ਪੈਰਾ ਪੜ੍ਹ ਕੇ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਉਤਰ ਦਿਉ।</p> <p>ਸੈਕਸ਼ਨ - ਡੀ: ਭਾਸ਼ਾ ਵੰਨਗੀਆਂ : ਭਾਸ਼ਾ ਦਾ ਟਕਸਾਲੀ ਰੂਪ, ਭਾਸ਼ਾ ਤੇ ਉਪਭਾਸ਼ਾ ਵਿਚ ਅੰਤਰ, ਪੰਜਾਬੀ ਉਪਭਾਸ਼ਾਵਾਂ ਦੇ ਪਛਾਣ ਚਿੰਨ੍ਹ।</p>
ਦੂਜੀ ਟਰਮ (21 ਅਕਤੂਬਰ 2025 ਤੋਂ 05 ਨਵੰਬਰ 2025 ਤੱਕ)	<p>ਸੈਕਸ਼ਨ - ਏ: ਪ੍ਰੋ. ਮੋਹਨ ਸਿੰਘ</p> <p>ਸੈਕਸ਼ਨ - ਬੀ : ਬ੍ਰਹਮ ਭੋਜ</p> <p>ਸੈਕਸ਼ਨ - ਸੀ : ਪੈਰਾ ਰਚਨਾ।</p> <p>ਸੈਕਸ਼ਨ - ਡੀ : ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਦਾ ਨਿਕਾਸ ਤੇ ਵਿਕਾਸ।</p>

Mrs.Shivani Sharma

Assistant Professor in Punjabi

BCA Semester III
BCA03007T: Introduction to C Programming

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Introduction:- Introduction to Computer Programming, concept of algorithm, flowchart, program structure, Program Development lifecycle - Compiling and executing programs using IDE, command line .Fundamentals: Token, Character set, Identifiers and Key Words, Constants, Variables, Expressions, Statements, Symbolic Constants; Data types, declaring variables, initializing variables, types of integers, types of floats, strings, characters C Preprocessor directives: #define Statement, Conditional Compilation, include Files, Typedef, enum, Type Casting. Operations and Expressions: Arithmetic operators, Unary operators, Relational Operators, Logical Operators, Assignment and Conditional Operators Data Input and Output statements, Library functions.</p> <p>SECTION–B: Control Statements: Preliminaries, While, Do–while and For statements, Nested loops, If–else, Switch, Break – Continue statements. Program Structure Storage Class: Automatic, external and static variables, multiple file programs. Arrays: Defining, processing an array, passing arrays to a function, multi–dimensional arrays. Strings: String declaration, string functions and String manipulation.</p> <p>SECTION–C: Functions: Brief overview, defining, accessing functions, passing arguments to function, variable scope, specifying argument data types, function Prototypes, recursion. Pointers: Fundamentals, pointer declaration, passing pointer to a function, pointer and one-dimensional arrays, operation on pointers, pointers & multi–dimensional arrays of pointers, Passing functions, dynamic memory management.</p>
Term II (October 21, 2025 to November 05, 2025)	<p>SECTION–D: Structures & Unions: Defining and processing a structure, user defined data types, structures and pointers, passing structures to functions, self- referenced structure, unions, Arrays and Structures. File handling in C:-Introduction, file input/output function, binary file and text file.</p>

Ms. Shagun
Assistant Professor in Computer Science

BCA SEMESTER -III
BCA03014T - Information System

Terms	Topics
Term I (Beginning to Sept 30, 2025)	<p>SECTION–A: An Introduction to Information System: Information Concepts, System Concepts, Business Information Systems, Information Systems in society, business and Industry, Ethical and Social issues, Global Challenges in Information Systems Information Systems in Organizations: organizations and Information systems, competitive Advantage, careers in Information System</p> <p>SECTION–B: Management Information System: Fundamental types of Management, information Systems, Management Decision, Pitfalls in MIS Development Making Process Building and Maintaining Information Systems, Information System Security and Control.</p> <p>SECTION–C: Decision Support Systems (DSS): Conceptual Foundations of DSS, Concepts of DSS, DSS Software, Strategies for DSS, Group Support Systems, Executive Support System (ESS)'; Expert systems, Expert System & its integration with DSS.</p> <p>SECTION–D: Knowledge Management systems: Fundamentals of Knowledge Management; importance; The Knowledge Management Process; knowledge spiral; Knowledge Repositories and Databases; Knowledge Sharing Practices</p>
Term II (Oct 21, 2025 to Nov 05,2025)	Collaboration Tools: Email, Social Media, Enterprise Social Networks (e.g., Slack, Microsoft Teams). Other Information Systems like Supply chain management, Customer Relationship Management (CRM), Electronic Commerce and Mobile Commerce.

Mrs.Monika Shahi
Assistant Professor in Computer Science

BCA–III
BCA03011T:Operating System

Terms	Topics
Term I (Beginning to Sept 30, 2025)	<p>SECTION-A: Introduction: Definition, Early Systems, Simple Batch system, Multi-programming/Multi-Tasking, Time Sharing Systems, Personal Computer System, Parallel Systems, Distributed Systems, Real-time Systems. Processes: Process concept, Inter Process Communication, Process Scheduling, Threads. CPU–Scheduling: Basic concepts, Scheduling Criteria, Scheduling Algorithms, Algorithm Evaluation.</p> <p>SECTION-B: Process Synchronization: Critical –section problem, semaphores, classical problem of synchronization. Semaphores, Threads: Multicore Programming, Multithreading Models, Thread Libraries, Implicit Threading, Threading Issues. Memory Management: Background, Logical v/s Physical address space, swapping, continuous allocation, paging, segmentation.</p> <p>SECTION-C: Virtual Memory: Background, demand paging, performance of demand paging, page replacement, page replacement algorithms, thrashing. Deadlocks: System Model, Deadlock characterization, methods for handling deadlocks, Deadlocks Prevention, Deadlock avoidance, Deadlock detection, Recovery from deadlock, combined approach to deadlock handling.</p>
Term II (Oct 21, 2025 to Nov 05,2025)	<p>SECTION-D: Operating System Security – authentication & authorization, file ownership and user groups, Access Control, password vulnerabilities, strong passwords, Operating System protection from security breaches, such as runaway processes (denial of service), memory- access violations, stack overflow violations, the Launching of programs with excessive privileges. Protecting against viruses and worms. CASE STUDY – Windows Operating System, Linux</p>

Ms.Amanpreet Kaur
Assistant Professor in Computer Science

BCA III
BCA03012T: CYBERSECURITY FUNDAMENTALS

Terms	Topics
Term I (Beginning to Sept 30, 2025)	<p>SECTION- A: Introduction to the Internet, IP address, MAC address; Client-Server/P2P Architecture, Cloud Computing; Computation/ Storage as a service; confidentiality, Integrity, availability of information; desktop and mobile apps; Authentication & authorization; Data trails of an Internet user; cookies; Why security matters?</p> <p>SECTION- B: Threats: Malicious software, Cyber threats, hackers, trackers, types of hackers, hacker motives; Types of Attacks: virus, worms, Trojan horse, spam, spoofing, phishing, spear-phishing, whaling, social engineering, ransomware, spyware, adware, malvertising , supply-chain attacks, zero- day viruses - software/hardware vulnerabilities, exploits; denial of service attacks; bots, botnets; Data breaches; risks of using public Wi-Fi; Cyber Bullying.</p> <p>SECTION- C: How to Safeguard: Using http/https; Anti-virus software, analysis of the tools available in the market; strong passwords/passphrases, password managers, changing passwords regularly; Cryptography: Encryption, Decryption, public/private cryptography, Digital signatures; Virtual private networks; Setting up private and secure Wi-Fi; Data backup and recovery – full/incremental/differential backup, backup vs archive; software updates/patches; URL filtering;</p>
Term II (Oct 21, 2025 to Nov 05,2025)	<p>Section – D: privacy vs security vs anonymity, privacy settings in apps/browsers and popular social networking sites such as Facebook, Instagram, Snapchat; using web browser incognito mode, the tor browser; Laws, regulations, and compliance; cybercrimes, Intellectual Property, Licensing, Compliance, Provisions in the IT act.</p>

Ms. Simranjit Kaur
Assistant Professor in Computer Science

BCA Semester III
BCA03009T: Data Structures & File Processing

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Basic Data Structures: Introduction to elementary Data Organization and its operations, complexity of Algorithms– Big O-Notation, and Times pace trade off, Sparse Matrix, Arrays and its applications, Searching Techniques: Linear and Binary Search Stack and its applications– postfix notation, expression evaluation, recursion</p> <p>SECTION–B: Linked Lists: Implementation of linked list, singly and doubly linked list, linked list operations with algorithms Queues: Description of queue structure, implementation of queue using arrays and linked lists, description of priorities queue, Applications of queues</p> <p>SECTION–D: Sorting Technique: Bubble Sort, selection sort, insertion sort, quick sort, merge sort, heapsort File Organization: Concept of field, record, file, blocking and compaction. File Organization Techniques: Sequential indexed, indexed sequential, Direct, Hashing, Concept of master and Transaction file</p>
Term II (October 21, 2025 to November 05, 2025)	<p>SECTION–C: Trees: Description of tree structure and its terminology, binary search tree, AVL Trees, Threaded Binary Trees, B Trees, B+ trees. Graphs: Description of graph structure, implementing graphs in memory using adjacency matrix or adjacency lists, various graphs traversing algorithms, finding shortest path between two nodes</p>

Mrs. Ashmeet Kaur
Assistant Professor in Computer Science

BCA Semester V
BCA05004T: JAVA PROGRAMMING LANGUAGE

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: JAVA BASICS: Introduction to Java, Features of Java, Structure of a Java Program, primitive data types, keywords, Identifiers, literals, operators and comments. OOPS: Object Oriented concepts Advantage of Oops, Objects and Classes, Strings: Declaring a string, Immutable string, string comparison, concatenation, substring, string tokenizer</p> <p>SECTION–B: Inheritance: what is inheritance, types of inheritance, static import, Method overloading, method overriding ,Runtime polymorphism, super keyword, final Keyword Interfaces: Abstract classes, declaring an interface, relationship between classes and interface, interface inheritance, implementing multiple inheritance using interface Packages: what are packages, advantages of using packages, accessing package from another package, subpackaging , running packages by setting path and classpath</p> <p>SECTION–C: Exception Handling: what is exception handling, checked and unchecked exceptions, try-catch, try-multiple catch, try– finally, throw and throws</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Multithreading: What is a thread, life cycle of a thread, creating a thread, sleeping a thread, joining a thread, thread priority</p> <p>SECTION–D: Input/Output: File input Stream, File output stream, Buffered output stream, Buffered input stream. Database connectivity: JDBC, JDBC drivers, steps to connect to the database, connectivity with MYsql</p>

Mrs.Ashmeet Kaur
Assistant Professor in Computer Science

BCA V
BCA05001T:SOFTWARE ENGINEERING

Terms	Topics
Term I (Beginning to Sept 30, 2025)	<p>Introduction to Software: Definition, Software characteristics, Software components, Software Applications. Introduction to Software Engineering: Definition, Software Engineering Paradigms, waterfall Method, prototyping, interactive Enhancement, The Spiral model, Fourth Generation Technique. Software Metrics: Role of Metrics and measurement, Metrics for software productivity and quality, Measurement software, size-oriented metrics, function oriented Metrics, Metrics for software quality.</p> <p>Software Requirement Specification (SRS): Problem analysis, structuring information, Data flow diagram and data dictionary, structured analysis, Characteristics and component of (SRS). Planning a Software Project: Cost estimation, uncertainties in cost estimation, Single variable model, COCOMO model, On software size estimation, Project scheduling and milestones, Software & Personal Planning, Rayleigh curve, Personal Plan, Quality Assurance Plan, Verification & Validation (V & V), inspection & review. System Design: Design Objectives, Design Principles, problem, Partitioning, Abstraction, Top Down and Bottom-up techniques.</p> <p>Coding: Coding by Top-down and Bottom-up, Structured Programming, Information Hiding, Programming style, Internal Documentation.</p>
Term II (Oct 21, 2025 to Nov 05,2025)	<p>Testing: Level of testing, Test cases and test criteria, Functional Testing, Structural Testing.</p> <p>System Maintenance: Types of Maintenance, Corrective and Preventive Maintenance.</p>

Ms. Kiranjit Kaur
Assistant Professor in Computer Science

BCA Semester V
BCA05002T: WEB TECHNOLOGIES

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>Introduction to websites, Static vs. dynamic websites, server side and client side scripting.</p> <p>HTML 5: Introduction, Structure of a web page, HTML Elements, HTML attributes, Basic Text Formatting tags, Comments, Links, Lists, Image, Style, Forms, Table, Media, Classes, iframes</p> <p>CSS3: Introduction, stylesheets, selectors, styling – backgrounds, texts, fonts, links, lists, tables, Box model.</p> <p>JAVASCRIPT: Introduction, datatypes, variables, comments, Operators, functions and events.</p> <p>PHP: Introduction to PHP, basics, Data types, variables, comments, control statements, functions, PHP with web design, working with files, uploading a file, sessions, cookies, error handling , database connectivity with MySQL.</p> <p>HOSTING: Overview of Domain, Hosting, SSL Certificates and steps to host a website online. Introduction to Emerging Web Technologies:</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Basics of JQuery and AJAX</p> <p>Introduction to Chabot, Artificial Intelligence and Machine Learning basics used in websites.</p> <p>EMERGING WEB TECHNOLOGIES: Basics of Internet Of Things (IOT) used in Websites, Basics of BlockChain Technology in Websites, Augmented Reality and Virtual Reality and Basics of Single page applications websites using Angular.</p>

Mrs. Isha Arora
Assistant Professor in Computer Science

BCA Semester V
BCA05003T: OPERATING SYSTEM

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>SECTION–A: Introduction: Definition, Early Systems, Simple Batch system, Multi programmed Batch. Time Sharing Systems, Personal Computer System, Parallel Systems, Distributed Systems, Real –time Systems. Processes: Process concepts, Process Scheduling, Threads. CPU–Scheduling: Basic concepts, Scheduling Criteria, Scheduling Algorithms, Algorithm Evaluation.</p> <p>SECTION–B: Process Synchronization: Critical – section problem, semaphores, classical problem of synchronization. Memory Management: Background, Logical v/s Physical address space, swapping, continuous allocation, paging, segmentation.</p> <p>SECTION- C: Virtual Memory: Background, demand paging, performance of demand paging, page replacement, page replacement algorithms, thrashing</p>
Term II (October 21, 2025 to November 05, 2025)	<p>Secondary Storage Structures: Disk structures, Disk Scheduling, Disk Reliability.</p> <p>SECTION–D Deadlocks: System Model, Deadlock characterization, methods for handing deadlocks, Deadlocks Prevention, Deadlock avoidance, Deadlock detection, Recovery from deadlock, combined approach to deadlock handling.</p>

Ms. Kawaljit Kaur
Assistant Professor in Computer Science

M.COM - Semester –I
MCO01004TBUSINESS ENVIRONMENT

Term	TOPICS
Term I (Beginning to September 2025)	<p>Salient features of Economic Systems: Capitalist system/Market economy; Socialist system and Mixed Economy, Basic Features of Indian Economy, Government Business Relationship. Business Environment: Meaning, Types: Internal Environment; External Environment; Micro and Macro Environment. Aspects of Economic Reforms: Liberalisation; Privatisation; Globalisation and its Implications for India.</p> <p>NITI Aayog: objectives, functions & role in economic planning. Economic Planning in India: objectives, Strategies and Evaluation of Xth plan and Strategy and priorities of XIth plan .Social Responsibility of Business: Concept, rationale, dimensions models of social responsibility and barriers of SR; The Environment Protection Act, 1986.</p> <p>Deficit Financing and its implications for the Indian Economy; Analysis of current year Annual Budget. Disinvestment of Public Enterprises: Rationale; Objectives and Implications. Evaluation of various regulatory policies of Government: Industrial Policy changes during the post Reforms; Fiscal and Monetary policy changes in India, Salient Features of FEMA.</p> <p>Evaluation of various regulatory policies of Government: Industrial Policy changes during the post Reforms; Fiscal and Monetary policy changes in India, Salient Features of FEMA</p>
Term II (October 2025 to 5 November 2025)	<p>Consumer Rights and Consumerism: Role of Consumer Groups with special reference to India; Consumer Protection Act, 1986 with latest amendments. Foreign Trade: concept of balance–of–payments; balance–of–trade; currency convertibility; Foreign trade policy 2004–09 and 2009–14; Exim Policy during the post reforms in India .Demonetisation:concept & its impact on the Indian economy.</p>

Ms. Mamta Arora

Assistant Professor in Commerce

M.Com - Semester I
MCO01004T: Management Principles and Organization Behaviour

Term	Topics
Term I (Beginning to September 30)	<p>Management: Definition, Nature and Purpose; Functions of Managers, Managerial Skills and Roles.</p> <p>Planning: Concept and Importance, Types, Steps in Planning, Limitations of Planning and Planning Premises. Management by Objectives (MBO): Concept, Objective setting process, Benefits and Weaknesses of MBO.</p> <p>Organizing: Nature and Types of Organizations; Departmentation; Span of Management; Centralization and Decentralization; Line and Staff Authority; Authority and Responsibility; Committees: Nature, Advantages and Disadvantage of Committees.</p> <p>Leadership: Concept and various theories of Leadership: The Michigan Studies, The Ohio State Leadership Studies, Tannenbaum and Schmidt's Leadership Pattern, Fiedler's Contingency theory, Path-Goal theory, Likert's System four, The Managerial Grid, Charismatic Leadership, Transactional and Transformational Leadership</p> <p>Organisational Behaviour (OB): Meaning, Importance, Challenges and Opportunities for OB.</p> <p>Personality: Concept and determinants</p> <p>Attitudes: Sources and types, Cognitive dissonance theory</p> <p>Emotions: Nature and Types, Sources of Emotions, Managing Emotions at work, Emotional Intelligence: concept and Dimensions.</p> <p>Perception: Nature and significance of perception, Factors influencing perception, perceptual process, Perceptual Distortions and Improving Perception.</p>
Term II (October 21 to November 5)	<p>Motivation: Concept and various theories of Motivation: McGregor's theory X and theory Y, Maslow's Hierarchy of Needs theory, Alderfer's ERG theory, Herzber's Motivation-Hygiene theory, McClelland's Needs theory of Motivation, Adam's Equity theory, Vroom's Expectancy theory and Porter and Lawler's Model of Motivation.</p>

Dr. Payal

Assistant Professor in Commerce

MCom Semester I
Statistical Analysis for Business (MCO01002T & MCO01003L)

Term	Theory (MCO01002T)	Practical (MCO01003L)
Term 1 (Beginning to September 30, 2025)	<ul style="list-style-type: none"> • Probability Theory: Classical, Relative and subjective probability; Addition and multiplication probability models • Probability Distributions: Binomial, Poisson, and Normal distributions; their characteristics and applications • Correlation: Simple, partial and multiple correlation coefficients • Hypotheses testing, Null and alternative hypothesis, type I and type II error • Sampling and Data Collection: Sampling and sampling (probability and non-probability) methods • Sampling and non-sampling errors • Primary data collection techniques, Survey and Observation methods • Secondary data sources; Commercial (Syndicated) and Non-commercial sources 	<ul style="list-style-type: none"> • Correlation through SPSS • Questionnaire design
Term 2 (October 21, 2025- November 05, 2025)	<ul style="list-style-type: none"> • Questionnaire design • Large and small sampling tests-Z tests, t-tests, and F tests (ANOVA one-way and two-way) • Chi-square test 	<ul style="list-style-type: none"> • Z tests, t- tests, and F tests (ANOVA one-way and two-way) through SPSS • Chi-square test

Ms Harpreet Kaur Uppal
Mrs. Vijay Laxmi
Assistant Professor in Economics

M.Com Semester - I
MCO01006T: MANAGEMENT ACCOUNTING AND CONTROL SYSTEMS

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Section A: Introduction to Accounting: Accounting as a management information system; Users of accounting information; generally accepted accounting principles and concepts; understanding the annual reports of companies. Management Accounting and Managerial Decisions: Management accountant's position, role and responsibilities. Management Control System: Meaning, nature and scope. Relationship between management control, strategic planning and operational control.</p> <p>Section B: Managerial Behaviour and Control Process: Goal congruence, functions of the controller. Understanding various forms of organizational structure and their relevance to the management control systems. Management Control Structure: Various forms of responsibility centers. Responsibility Accounting, Intra-company transfer pricing. Management Control Process: Budgeting process, Preparation of fixed and flexible budgets, Zero Base Budgeting, Activity Based Budgeting, performance budgeting and participative budgeting.</p> <p>Section C: Marginal Costing and Break-even Analysis: Concept of marginal cost; Marginal costing and absorption costing; Marginal costing versus direct costing; Cost-volume profit analysis; Break-even analysis; Assumptions and practical applications of breakeven- analysis; Decisions regarding sales-mix, make or buy decisions and discontinuation of a product line etc</p> <p>Section D: Segment Performance Evaluation: Traditional measures of evaluation. Economic Value Added, Balanced Score Card Analyzing Financial Statements: Horizontal, vertical and ratio analyses. Reporting to Management: Objectives of reporting, reporting needs at different managerial levels; Types of reports, modes of reporting, reporting at different levels of management.</p>
Term II (October 21, 2025 To November 5, 2025)	<p>Section C: Standard Costing and Variance Analysis: Standard costing as a control technique; Setting of standards and their revision; Variance analysis –meaning and importance, kinds of variances and their uses–material, labour variances; Relevance of variance analysis to budgeting and standard costing.</p> <p>Section D: Contemporary Issues in Management Accounting: Value chain analysis; Activity based costing; Quality costing; Target Costing.</p>

Dr. Samriti Kapoor
Assistant Professor in Commerce

M.Com – Semester – I

MCO01001T: Managerial Economics

Term	Topics
Term I (Beginning to September 30, 2025)	Managerial Economics: Meaning, Nature, Scope and Concepts, National Income: Conceptual Framework, Measures of National Income, Methods of Measurement, Limitations of National Income. Consumption Function: Meaning, and Nature, Determinants and Measures to Raise Propensity to Consume. Keynes Psychological Law of Consumption – Meaning, Properties and Implications. Inflation: Meaning, Types, Theories, Causes, Effects and Control. Unemployment trade off, WPI, CPI. Managerial Theories: Profit maximization and Sales Maximization. Oligopoly: Sweezy Model. Law of Demand: Meaning, Determinants, Exceptions, Kinds of Demand, Change in Demand and Importance. Elasticity of Demand: Meaning, Types and Degrees of Elasticity of Demand, Methods of Measuring Price Elasticity of Demand, Factors Determining Elasticity of Demand, Marginal Analysis: Law of Diminishing Marginal Utility, Law of Equimarginal Utility Indifference Curve Analysis: Meaning, Assumptions, Properties, Consumer Equilibrium, Importance.
Term II (October 21 to November 05, 2025)	Production Function: Meaning, Types: Short Run and Long Run Production Function, Economies and Diseconomies of Scale. Theory of Costs: Types of Costs, Traditional Theory: Long Run & Short Run, Modern Theory: Long Run & Short Run. Market Structure: Meaning, Assumptions and Equilibrium of Perfect Competition, Monopoly, Monopolistic Competition.

Mrs. Ravneet Arora.

Assistant Professor in Economics

M.Com Semester III
Group A: Accounting and Finance
MCO03003T: Security Analysis and Portfolio Management

Term	Topic
Term I (Beginning to September 30, 2025)	<ul style="list-style-type: none"> •Nature and Scope of Investment analysis, Elements of Investment, Avenues of Investment, Approaches to Investment Analysis, Concept of Risk and Return, Security return and risk analysis, Measurement of return and risk. •Financial Assets : Type and their characteristics, Sources of financial Information. •Capital Market: Meaning, Importance, Participants, Instruments, Recent changes in Capital Market. •Evaluation of Securities: Bonds, Debentures, Preference Shares and Equity Shares. •Fundamental Analysis : Concept & significance of economic analysis, industry analysis :Introduction, need for industry analysis : alternative classification of industry, industry life cycle analysis, economic factors & industry analysis, SWOT analysis for industries, Company analysis-nature and style of management, key role of financial analysis, ratio analysis. •Technical Analysis: Different techniques of analysis, DOW theory, volume indicators, market sentiment indicators, confidence indicators, points & figure charting, bar charting. •Efficient Market Theory: Random Walk: weak form, semi-strong, strong form of market. Empirical tests. Comparison of random walk, technical & fundamental analysis. •Portfolio Management : Meaning, importance, objectives and various issues in portfolio construction, revision of portfolio and evaluation. •Portfolio Analysis : Estimating rate of return and standard deviation of portfolio returns ; effects of combining securities ; Markowitz risk-return optimization. Single Index model, Multifactor models
Term II (October 21, 2025 to November 05 , 2025)	<ul style="list-style-type: none"> •Derivatives: Forward, Future, Options & swaps. •Portfolio Performance Evaluation: Measure of return, risk adjusted measures of performance evaluation, market timing, evaluation criteria and procedures.

Ms. Muskan Mahajan

Assistant Professor in Commerce

M.Com Semester - III
GROUP 'D': MARKETING
MCO03009T: CONSUMER BEHAVIOUR

Term	Topics
Term I (Beginning to September 30, 2025)	<p>Section A: Introduction to Consumer Behaviour: Nature, Scope and Importance. Consumer Motivation: Nature of motivation; Types of consumer needs and motives; Dynamics of motivation; Need conflict; Need Hierarchy Theory of Motivation and its applications; Measurement of Motives. Personality and Consumer Behaviour: Definition of personality; Theories of personality; Personality and consumer diversity; Self concept and self image; Life style and psychographics.</p> <p>Section B: Consumer Perception: Elements of perception; Dynamics of perception, Perceptual process; Perception and marketing strategy; Perceived risk. Consumer Learning: Elements of consumer learning; Behaviour theories and Cognitive theories of learning. Consumer Attitude Formation: Definition of attitudes; Structural models of attitudes; Attitude Theories; Attitude formation; Strategies of attitude change; Measuring Attitude.</p> <p>Section C: Reference Group and Family Influences: Power of reference groups; Types of consumer related reference groups; Celebrity and other reference group appeals; Family decision making and consumption related roles; Family life cycle. Social Class: Definition; Measurement of social class; Social class dynamics.</p>
Term 2 (October 21, 2025 To November 5, 2025)	<p>Section C: Cultural and Sub cultural Influences on Consumer Behaviour: Definition of culture and subculture; Affect of culture on consumer behaviour; Nature of culture; Measurement of culture; Subculture and consumer behaviour; subcultural categories.</p> <p>Section D: Diffusion of Innovation; Diffusion process; Adoption process. Opinion Leadership: Definition; Dynamics of the opinion leadership process; Motivation behind opinion leadership. Consumer Decision Making: Consumer decision process; Types of decisions; Information search process; Alternative evaluation and selection; Decision rules. Models of Consumer Behaviour: E.K.B; Howard and Sheth; Nicosia's Model.</p>

Dr. Samriti Kapoor
Assistant Professor in Commerce

M.COM SEMESTER - III**MCO03010T:RETAIL MANAGEMENT**

Terms	Topics
Term I (Beginning to September 30, 2025)	<p>Introduction to Retailing: Meaning, Nature and Importance.</p> <p>Retailing in India: Evolution of Retail in India, Drivers of Retail Change and Challenges to Retail Development in India.</p> <p>Types of retailers: Food Retailers, General Merchandise Retailers, Non-Store Retail Formats, Services Retailing, Types of Ownership.</p> <p>Understanding the Retail Consumer: Need for Consumer Behavior, Factors Influencing the Retail Shopper, The Customer Decision Making Process.</p> <p>Retail Locations: Types of Retail Locations; Steps involved in choosing a Retail Location; Methods of Evaluating a Trading Area</p> <p>Retail Store Design and Visual Merchandising: Importance of Store Design; Exterior Store Design; Interior Store Design; Visual Merchandising.</p> <p>Basics of Retail Merchandising – What is Merchandising, Factors Affecting the Buying Function, The Merchandiser: Roles and Responsibilities, The Buyer: Roles and Responsibilities, Function of Buying for Different Types of Organisations.</p> <p>Process of Merchandise Planning: Concept of Merchandising, Implications of Merchandise planning, process of Merchandise planning</p> <p>Methods of Merchandise Procurement: Merchandise Sourcing, Age of Global Sourcing. Retail Pricing: Concept of Retail Price, Elements of Retail Price, Determining the Price, Retail Pricing</p>
Term II (October 21 to November 05, 2025)	<p>Category Management: Concept of Category Management, Reasons for Emergence of Category Management, Components of Category Management, Category Management Process. Retail Franchising: Concept, Types, Advantages and Disadvantages.</p>

Manpreet Kaur

Assistant Professor in Commerce

M.Com - Semester III
MCO03001T: BANKING AND INSURANCE SERVICES

Term	Topics
Term I (Beginning to September 30)	<p>Banking: Brief History and Present Structure of Commercial Banking (CB) in India</p> <p>Management of Commercial Banks in India: Liquidity Management, Assets and Liabilities Management.</p> <p>Liberalization of Banking Sector in India: Narsimham Committee Report Part I and II. Regulation of Banking Sector in India: Role of RBI, CRR, SLR, CRAR</p> <p>Risk Management: Concept, Nature, Causes, Types and Methods of Risk Management. BASEL Norms: Introduction to BASEL Norms, Regulatory framework, Significance and Difficulties. BASEL III –An introduction</p> <p>Innovations in Banking: Internet banking, Phone Banking, Mobile Banking Wholesale and Retail banking, Universal and Narrow Banking, Off Shore Banking and Multinational banking. Social Banking: Need, Challenges, policy initiatives: Priority Sector Lending, Service area approach, genesis of Microfinance.</p> <p>Introduction to Insurance; Purpose and need/role of Insurance; Insurance industry in India- Evolution, Liberalisation in Insurance Sector: Malhotra Committee Report and its status of Implementation Legislative Insurance Framework · Insurance Act,1938 · IRDA Act,1999</p> <p>Financial planning and Taxation: Saving and Investment Policies of Insurance Companies in India, Tax benefits under insurance policies.</p> <p>Insurance pricing: Computation of Premium, rider premium, Bonuses, Surrender Value and Paid up Value Insurance Documents: Proposal forms, First Premium Receipt/Renewal Premium Receipt, Policy Contract, Endorsements, Renewal Notice/Bonus Notices, Other Insurance Documents Concepts of reinsurance, Bancassurance</p>
Term II (October 21 to November 5)	<p>Security Investments and Income Management, Prudential norms</p> <p>LIC Act, 1956</p>

Dr. Payal
Assistant Professor in Commerce

M.COM.Semester - III
Contemporary Accounting
Paper- MCO03004T

Terms	Topics
Term1 (Beginning to September 30, 2025)	<p>Emergence of contemporary issues in accounting – influence of other disciplines on accounting and changing environment</p> <p>Price Level Accounting – Methods, Utility and Corporate Practices</p> <p>Corporate Social Reporting: Areas of Corporate Social Performance, Approaches to Corporate Social Accounting and Reporting.</p> <p>Corporate Social Reporting in India. Corporate Reporting: Concept of Disclosure in relation to Published Accounts, Issues in Corporate Disclosure, Corporate Disclosure Environment, Conceptual framework of corporate reporting.</p> <p>Recent Trends in the Presentation of Published Accounts.</p> <p>Reporting by Diversified Companies</p> <p>Value Added Reporting: Preparation and Disclosure of Value Added Statements, Economic Value Added, EVA Disclosure in India.</p> <p>Corporate Reporting through Web.</p> <p>Accounting Standards in India. Significance and formulation of Accounting Standards. Accounting Standards relating to Interim Reporting. Accounting for Leases, Earning Per Share and Accounting for Intangibles..</p>
Term 2 (October 21 to November 5, 2025)	<p>Human Resource Accounting: Meaning and Scope, Human Resource Cost Accounting – Capitalization, Write off and Amortization Procedure. Human Resource Valuation Accounting – Appraisal of Various Human Resource Valuation Models. Use of Human Resource Accounting in Managerial Decisions. Human Resource Accounting in India.</p>

Mrs. Harpreet Kaur
Assistant Professor in Commerce

