

## **Prohibition of Recording and Uploading Videos on Personal Social Media Handles**

Dear Students,

It has come to our attention that there has been an increasing trend of recording videos within the college premises and subsequently uploading them on personal social media handles without proper authorization. As an educational institution committed to upholding ethical standards and ensuring the safety and security of all members of the college community, we must address this issue promptly.

### **Guidelines**

Obtain authorization from relevant college authorities before recording any videos within the college premises.

Use recording devices only for academic or official activities sanctioned by the college administration.

Do not store or share recorded videos on personal social media handles without explicit permission from college authorities.

### **Consequences of Violation**

Any violations of these guidelines will result in disciplinary action, as per the college's established policies and procedures. Depending on the severity of the infraction, penalties may include warning, suspension, or expulsion from the college. We urge all students to adhere to these guidelines and uphold the principles of ethical conduct and cyber security awareness.

Let us work together to maintain a respectful and secure environment conducive to learning and personal development.

For further queries please contact Mrs Isha Arora, Department of Computer Science.

Principal